

Hartpury Parish Council

Minutes of the meeting held on Monday 6th November 2023 at Hartpury Village Hall at 7.30pm.

Present: Cllr A McGhee (Chair), Cllr R Gregory (Vice-Chair), Cllr C Davies, Cllr M Clarke, Cllr R Pett and Cllr R Watson.
No members of the public were present.
David Jones attended from Maisemore Parish Council

The meeting was chaired by Cllr A McGhee and the minutes were taken by the Clerk.

1. Apologies for Absence:

Apologies for absence were received from Cllr R Watson.

2. Declarations of Interest

No declarations of interest were received.

3. Casual Vacancy

The application received from Mrs K Freeman was considered at the meeting and it was proposed by Cllr R Gregory that the application be accepted to co-opt Mrs Freeman to the Parish Council, this was seconded by Cllr Mark Clarke and accepted by all Cllrs present. The Acceptance of Office form was signed at the meeting and the Declaration of Interest form will be returned to the Clerk for submitting to the Monitoring Office within 28 days.

4. Minutes of Previous Meeting(s)

It was proposed by Cllr R Gregory that the minutes of the Ordinary Meeting of the Parish Council held on the 4th September 2023 and the Extra-Ordinary meeting held on Tuesday 10th October be signed as a true record, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

5. Public Consultation

There were no matters to discuss.

6. Reports

6.1 District Councillor Philip Burford spoke to the Council on the full Council meeting, housing at Newent, Beachley and Lydney, the services that are to be brought back to the FoDDC from Publica and advised that the new Executive Director was now in place.

6.2 District Councillor Clayton Williams sent his apologies.

6.3 County Councillor Philip Robinson sent his apologies.

7. Finance

7.1 Accounts for payments

It was proposed by Cllr R Pett that the payments as shown below be made, this was seconded by Cllr R Gregory and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
Zurich Insurance	Annual Cover 1st Yr of 3Yr LTA	GPC	£859.07
SWARCO	SID Maintenance Cover (total payment for 3Yr LTA)	GPC	£1,382.71
M Clarke	Noticeboard Perspex	GPC	£114.00
Harry Cook	Village/Bus Shelter Works	GPC	£250.00
M Clarke	Small Noticeboard for Bus Shelter	GPC	£17.99
V Roberts	Salary August & September	GPC	£471.59
HMRC	PAYE & NI	GPC	£105.00
Hartpury Village Hall	Meeting Room Hire	GPC	£22.75
Wingnut Websites	Website Hosting - Annual Cost	GPC	£140.00

Income Source	Details	Amount
Lloyds	Interest	21.62
Lloyds	Interest	27.33
FoDDC	2nd Half Precept	5157.5
Lloyds	Interest	28.9

7.2 Financial statement and cash re-conciliation

It was proposed by Cllr R Pett to approve the income and expenditure to date the bank reconciliation to date and the expenditure against budget to date, this was seconded by Cllr R Gregory and agreed by all Cllrs present.

7.3 Budget 2024-25

The proposed, circulated budget was discussed and it was agreed to accept the figures and that the precept should remain at £10315 for 2024-25.

It was further agreed, in principle, that a donation should be considered for the WI for a contribution for the lighting of the Poppy display.

8. Planning Application-s

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment
P1326/23/FUL	Agricultural Technical Skills Department, Hartpury House	Erection of a two-storey detached building and associated facilities to be used as a veterinary nursing technical skills centre associated with Hartpury University & Hartpury College.	Hartpury Parish Council considered the above application for Hartpury House and submitted the following comment: Notwithstanding that care should be given to student safety, Hartpury Parish Council would ask that any external lighting is of a low level or subdued power.
P1396/23/OUT	Agricultural Dwelling, Buttersend Farm Dairy	Outline application for the erection of an agricultural workers dwelling with all matters reserved (revised scheme of P1040/23/OUT)	Hartpury Parish Council considered the above application for Buttersend Dairy and had no comments to make.
APP/P1615/W/23/3323815	Appeal for Land North of the Royal Exchange, Gloucester Road		It was agreed previous comments submitted were sufficient.
APP/P1615/W/23/3324477	Foley Rise, Hartpury, GL19 3DW		It was agreed previous comments submitted were sufficient.
APP/P1615/W/23/3329458	Land to The South of Murrells End		It was agreed previous comments submitted were sufficient.
P1040/23/OUT	Buttersend Dairy, Buttersend Lane		To note that this planning application has been withdrawn.
P1157/23/FUL	Shepherds Huts, Newberries Farm, Blackwells End		To note that this planning application has been withdrawn.

9. Police Matters

There were no police matters to discuss.

10. Highways

10.1 Highways Report

The new Highways list has been circulate to Cllrs, please advise the Clerk of any new matters to be reported.

Highways are to be reminded that the footpath from Dents Lane to the Village is still closed causing pedestrians to walk in the road in this area including students, children and those with dogs.

10.2 Footpaths

Feedback is awaited from Suzanne Hopes following the recent extra-ordinary Footpath meeting.

10.3 Flooding

The next STW update meeting is to be held on the 14th November at 4.15pm at the Village.

11. Zero Hour

The circulated information was discussed and it was agreed that no comment would be made.

12. Biodiversity

The recently circulated information was discussed and it was agreed that the Parish Council considered Biodiversity when considering planning applications and when considering any works to take place on land owned by the Parish Council. A biodiversity Policy is to be drafted and circulated in preparation for adoption at the January meeting.

13. Consultation on draft recommendations for division boundaries in Gloucestershire

The previously circulated information was discussed and it was agreed that no comments were to be made.

14. Meeting Start Time

The meeting start time was discussed as previously proposed and it was agreed that meetings will commence at 7pm starting with the January 2024 meeting.

15. Meeting Dates 2024-25

- Annual Parish Meeting – TBC
- Annual meeting of the Parish Council – Wednesday 8th May 2024
- Ordinary Meeting - Monday 1st July
- Ordinary Meeting - Monday 2nd September 2024
- Ordinary Meeting - Monday 4th November 2024
- Ordinary Meeting - Monday 6th January 2025
- Ordinary Meeting - Monday 3rd March 2025

16. Bus Shelter

Following the works carried out to the bus shelter it was agreed that no further works are needed at this time.

17. Information Boards

The is no further update at this time, meeting with Mike Payne is to be arranged with Cllr R Gregory.

18. Other Items for Information Only/Future Agenda Items

- Signage on posts etc should be removed when no longer required
- Cllr M Clarke advised that he attended the Forestry England event at The Speech House where there were the climate, wildlife and trees were discussed.
- The safer lighting was highlighted by the Clerk and any ideas are to be sent to the Clerk

19. Date of Next Meeting

Thursday 4th January 2024

The meeting closed at 9.25pm