

# Hartpury Parish Council

Minutes of the meeting held on Monday 4<sup>th</sup> March 2024 at Hartpury Village Hall at 7.30pm.

Present: Cllr R Gregory (Vice Chair), Cllr R Watson, Cllr C Davies, Cllr M Clarke, Cllr R Pett and Cllr K Freeman.  
0 members of the public were present, David Jones attended from Maisemore Parish Council

The meeting was chaired by Cllr R Gregory and the minutes were taken by the Clerk.

## 1. Election of Chairman

It was proposed by Cllr M Clarke that Cllr R Gregory chair the meeting, this was seconded by Cllr R Pett and agreed by all Cllrs present.

## 2. Apologies for Absence

No apologies for absence were received from Parish Councillors. District Cllr P Burford sent his apologies.

## 3. Declarations of Interest

No declarations of interest were received,

## 4. Minutes of Previous Meeting(s)

It was proposed by Cllr R Watson that the minutes of the Ordinary Meeting of the Parish Council held on the 4<sup>th</sup> January 2024 be signed as a true record, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

## 5. Public Consultation

No members of the public attended the meeting.

## 6. Reports

6.1 District Councillor Philip Burford sent his apologies.

6.2 District Councillor Clayton Williams – no report was received.

6.3 County Councillor Philip Robinson spoke to Cllrs on the County Council budget including the Council tax increase, education and transport, adult social care, secondary school places and the Ukrainian students that remain in education on the County, speed limits and flooding signage. Philip will also take back to Highways the disappointment of the Parish Council that works were arranged to take place on the A427 and the B4315 at the same time due to the issues that this causes.

Philip also advised discussed the Build Back Better Scheme for the Parish Council and also the Build Back Better Youth Scheme which will be passed onto the Village Hall.

## 7. Finance

### 7.1 Accounts for payments

It was proposed by Cllr K Freeman that the payments as shown below be made, this was seconded by Cllr R Pett and agreed by all Cllrs present and it was resolved to sign the cheques.

| Payee                     | Details  | Power | Amount    |
|---------------------------|--|-------|-----------|
| C Davies                  | Speed Gun, batteries & hi-viz  | GPC   | £202.99   |
| ICO                       | Annual Fee   | GPC   | £40.00    |
| Community Heartbeat Trust | Defibrillator - Annual Support                                       | GPC   | £162.00   |
| Hartpury Village Hall     | Meeting Room Hire  | GPC   | £10.13    |
| Clerk                     | Salary February & March  | GPC   | £502.79   |
| HMRC                      | PAYE/NI February & March   | GPC   | £112.80   |
| M Clarke                  | Bench and Fixings  | GPC   | £282.13   |
| Hartpury Village Hall     | Donation re Funding Application - Climbing Wall Repairs in Play Area | GPC   | £1,000.00 |

| Income Source | Details  | Amount |
|---------------|----------|--------|
| Lloyds        | Interest | 33.62  |
| Lloyds        | Interest | 30.51  |

**7.2 Financial statement and cash re-conciliation**

It was proposed by Cllr K Freeman to approve the income and expenditure to date the bank reconciliation to date and the expenditure against budget to date, this was seconded by Cllr R Pett and agreed by all Cllrs present.

**7.3 Bench**

The Parry Memorial bench on land at Broad Street, as discussed for replacement at the annual inspection of assets, has been sourced by Cllr M Clarke at a total cost of £282.13 as discussed with the Chairman, Vice-Chairman and Clerk. The cheque was raised.

It was proposed by Cllr C Davies that the £140 from the Parry reserve be used and the remaining £182.13 be paid from general reserves and that for future reference the budget heading be changed from Parry Seat Fund to Bench works/replacements including the Parry Bench and that £100 be paid into this each year commencing in 2024/2025, this was seconded by Cllr R Watson and agreed by all Cllrs present. The Clerk will make the adjustments as agreed.

**7.4 Grass Cutting**

Estimates were sought for the grass cutting, only one estimate was received and this was considered, it was proposed by Cllr R Watson to accept the estimate from Finch at £30 per cut every two weeks, this was seconded by Cllr M Clake and agreed by all Cllrs present. As only one estimate was received the Parish Council assured itself that value for money had been obtained.

**7.5 Village Hall Donation**

The recently received funding application from the Village Hall for financial assistance for the repairs needed to the climbing wall was considered, it was proposed by Cllr R Watson that a donation of £1000 be made, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

**8. Police Matters**

There were no matters for discussion.

**9. Planning Applications**

It was agreed to submit the following comments/observations:

| Planning Ref | Property                       | Planning Details  | Comment   |
|--------------|--------------------------------|---|---|
| P0118/24/FUL | Corner House, Over Old Road    | Erection of three residential dwellings, new highway access and associated infrastructure | Hartpury Parish Council considered the application for Corner House, Over Old Road and submitted the following comment:<br><br><ul style="list-style-type: none"> <li>Whilst the Parish Council have no objection to the houses they do have major concerns regarding the safety aspects of the entrance/exit of the proposed development. The Parish Council are concerned that the traffic waiting to enter the proposed application will not be seen in adequate time by traffic approaching from the Ledbury direction. The Parish Council would ask that these concerns are given consideration and would ask for observations to be carried out in this area to assess the visibility.</li> </ul> |
| P0158/24/FUL | The Old Post Office and Stores | Partial change of use & dormer extension to former post office building to provide annexe | The Parish Council considered the application for The Old Post Office and Stores and have no comments to make.  |

|              |  |  |   |
|--------------|--|--|---|
|              |  | accommodation. Erection of a single storey toilet block to serve existing commercial estate. (resubmission). |   |
| P0236/24/FUL | Hartpury College, Agricultural Technical Skills Centre, Hartpury | Erection of a barn for young stock cattle  | Hartpury Parish Council considered the application for Hartpury College and have no comments to make. |

9.1 The appeal decision for Foley Rise was noted.

9.2 The rescheduled date for the appeal hearing for Land to the South of Murrells End has been set for the 8<sup>th</sup> and 9<sup>th</sup> May. Cllr M Clarke and Cllr R Gregory will attend as previously arranged.

## 10. Highways

### 10.1 Highways Report

The road closure at Dell Cottage was discussed as no works appear to have taken place, a video has been sent by Cllr R Gregory.

The road is still damaged at Wedderburn Bridge and a pot hole still remains – the Clerk is to advise Highways.

The Clerk is to send in the update list to Highways and seek an update on items.

Please report new items to the Clerk or report directly using ‘Fix My Street’

### 10.2 Footpaths

- Footpaths were discussed.

Mr Hooper will be installing the kissing gates himself on his land and Mr Smurthwaite was due to respond directly to Suzanne Hopes. Suzanne was to also write to Mr Duffield.

Cllr Gregory informed the Parish Council that Suzanne is retiring.

### 10.3 Flooding

- The Clerk is to contact STW to arranged the date of the next meeting.

## 11. Vacancy

The new vacancy has been submitted to the FoDDC, has been placed in the noticeboard and on the website, an update from the FoDDC will be sent to the Clerk after the legally required 14 days have elapsed.

## 12. Rally 2024

The previously circulated information on the proposed 2024 Rally was discussed and there were no comment =s to make/questions to submit.

## 13. FoDDC Improvement Plan

The previously circulated information on the FoDDC improvement plan regarding was discussed and it was agreed to advise the FoDDC of the concerns of the Parish Council that people may be excluded from commenting on applications.

## 14. Strategic Housing and Economic Land Availability Assessment (SHELAA)

The previously circulated information from FoDDC re potential sites for housing and employment was discussed and it was agreed that there were no submissions to make.

## 15. Active Travel Strategy

The previously circulated information regarding the FoDDC Active Travel Strategy was discussed and it was agreed to submit that a footpath linking the Villages could be considered to enable safe walking and cycling as no shops in the Village.

## 16. Hartpury United Charity

The Clerk is to ask when the next AGM will take places as a representative from the Parish Council would like to attnd to learn more.

**17. Information Board**

There are no updates at the current time.

**18. Parish Council.**

This item is to be added to the May Agenda.

**19. Other Items for Information Only/Future Agenda Items**

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

- The clerk will find out the dates of the Heritage Open Days and if in enough time and not already advertised will enter these into the Parish Magazine.
- A letter of thanks is to be sent to Cllr McGhee following his resignation
- Litter Picking date to be discussed at the May meeting and advertised
- The Clerk is to seek feedback from GAPTC regarding Annual Parish Meetings
- Speedwatch to be added to the next Agenda for May.

**20. Date of Next Meeting**

Monday 4<sup>th</sup> March 2024

The meeting closed at 9.55pm

DRAFT