

Hartpury Parish Council

Minutes of the meeting held on Monday 6th March 2023 at Hartpury Village Hall at 7.30pm.

Present: Cllr A McGhee (Chair), Cllr R Gregory (Vice-Chair), Cllr S Gibbs, Cllr M Clarke, Cllr R Pett and Cllr R Watson

The meeting was chaired by Cllr A McGhee and the minutes were taken by the Clerk.

5 members of the public attended the meeting.

1. Apologies for Absence:

No apologies were received from Parish Councillors.
District Cllr Brian Lewis sent his apologies.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of Previous Meeting(s)

It was proposed by Cllr R Gregory that the minutes of the Ordinary Meeting of the Parish Council held on the 5th January 2023 be signed as a true record, this was seconded by Cllr S Gibbs and agreed by all Cllrs present.

4. Public Consultation

Members of the public attended to discuss planning and highways matters, please see items 7-Planning and 9-Highways.

5. Reports

- 5.1 District Councillor Philip Burford gave Cllrs a brief overview of the last 4 years. The Parish Council thanked Philip for all the advice and planning assistance he has provided and for attending the Parish Council meetings on a regular basis.
- 5.2 District Councillor Brian Lewis sent his apologies.
- 5.3 County Councillor Philip Robinson spoke to Cllrs on budget for 2023-24 and the spend areas, SEND and education, transport, community safety and animal welfare, Highways repairs and the Build Back Better Scheme.

6. Finance

6.1 Accounts for payments

It was proposed by Cllr M Clarke that the payments as previously circulated and shown below be made, this was seconded by Cllr S Gibbs and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
V Roberts	Salary, Homeworking Feb/ March 23, Microsoft 365	GPC	£551.58
HMRC	PAYE/NI February & March 2023	GPC	£105.00
ICO	Data Protection Fee - Renewal	GPC	£40.00
Printwaste	Confidential Recycling	GPC	£49.69
Community Heartbeat Trust	Annual Support Cost	GPC	£162.00
Hartpury Village Hall	Meeting Room Hire - December 22 & January 23	GPC	£48.00
Mr M Clarke	Dash - Order of Coronation Mugs	GPC	£644.40

Income Source	Details	Amount
Lloyds	Interest	12.38
Lloyds	Interest	14.76

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr M Clarke to approve the financial statement and bank re-conciliation as presented at the meeting, this was seconded by Cllr S Gibbs and agreed by all Cllrs present.

6.3 Quarterly Financial Check

Cllr M Clarke has carried out the quarterly financial check and has confirmed that all is in order.

6.4 Appointment of Internal Auditor

After discussion it was proposed by Cllr R Gregory that GAPTC be appointed to undertake the Internal Audit for 2022-23, this was seconded by Cllr M Clarke and agreed by all Cllrs, the audit will attract a fee of £180. The Parish Council has satisfied itself that the Internal Auditor is competent and independent of the Parish Council.

6.5 Hartpury Village Hall Hire Charges

The Clerk advised the small increase to the Village Hall hire charges and these were noted by the Parish Council, it was agreed that hire of the hall will continue at the new rates.

6.6 Map Frames

The Clerk presented various options for the map frames and after discussion an option was agreed at a cost of £67 each and the Clerk is to order 2 of these once Cllr R Gregory has confirmed that the maps are A1 size. Mr P is to source new board for bus shelter near the war memorial and this will be added to the May meeting for further discussion.

7. Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details
P2006/21/OUT	Land Off Foley Rise Hartpury	Outline application for the erection of up to 17 dwellings and associated works (some matters reserved).
<p>Parish Council Comment:</p> <p>The Parish Council considered the above planning application for Land off Foley Rise at their recent meeting at wish to submit the following comments:</p> <p>The Parish Council would point out that there is a pond that has been omitted on the planning application, the pond is located in Corsend Road at Corsend Farm. The Parish Council are unsure of the exact distance from the development to the pond but would ask that if it is within the correct measurements that it is added in and taken into consideration.</p> <p>The Parish Council would ask that a parameter plan is put into place to protect the bat sound barrier.</p> <p>The Parish Council feel that by reducing the unit size by one in no way mitigates the effect that this unsuitable development may have on the size and sensitivity of the application site.</p> <p>The Parish Council wonder how many more amendments to this application are going to be tolerated before a refusal is issued.</p> <p>The Parish Council still strongly object to this application.</p>		
P01530/23/FUL	Land To The North Of The Royal Exchange , Gloucester Road, Hartpury	Variation of Condition 2 (approved plans) and Condition 3 (external materials and colour) to allow for modifications to the approved plans relating to planning permission P0156/20/FUL.
<p>Parish Council Comment:</p> <p>The Parish Council considered the above planning application for Land to the North of Royal Exchange at their recent meeting and have no comments to make.</p>		

P1677/22/FUL	Land Adjacent to Hartpury Village Hall	Variation of Conditions 02 (approved plans) to change the previously proposed floor plans, elevations and windows and change layout, Condition 14 (obscure glazed windows- plot 10) to change to remove the need for fixed and obscure glazing to living room window and Condition 15 (Landscaping) to allow a revised landscaping scheme relating to planning permission P2015/20/FUL.
--------------	--	---

Parish Council Comment:
The Parish Council considered the above planning application for Land Adjacent to Hartpury Village Hall at their recent meeting and wish to submit the following comments:
The Parish Council ask that permitted development rights be removed across the development due to the potential for noise receptors in the form of conservatories etc. being built in the site that adjoins the Village Hall.
The Parish Council feel that the distance from the rear of properties 1 to 3 should remain at 11.5m as pointed out by the planning officer in her comments.

Previously considered applications.

Planning Ref	Property	Details of Proposed Application
P1677/22/FUL	Land Adjacent to Hartpury Village Hall	Variation of Condition 2 (approved plans) to change the previously proposed floor plans, elevations and windows and change to road layout. Variation of Condition 14 (windows on northeast elevation of Plot 10 to be fixed and of obscure glazing) to change to remove the need for fixed and obscure glazing to living room window. Removal of Condition 15 (Landscaping) and replace with a condition allowing a Landscaping Strategy to be submitted relating to planning permission P2015/11/2020.

Parish Council Comment:
The Parish Council feel that with the change to the road layout further extension of the acoustic fencing with accompanying hedge planting is needed on the further section of the road heading towards the Village Hall boundary turning left towards the neighbouring property boundary.
The Parish Council would also request that the triple glazing on the original application is included in the modified plans that have been submitted.

7.2 Huntley NDP

The Parish Council have no comments to make.

8. Police Matters

- 8.1 The Speedwatch bid has been submitted and the outcome is awaited. The information from Elan City will be held on file and considered at a later meeting if necessary.
- 8.2 There were no other matters to discuss.

9. Highways

9.1 Most recent updated Highways report.

The updated Highways report will be sent through to Andrew for further updates to be made on any works that have been carried out.

Please advise the Clerk of any new issues to be submitted and added to the report.

9.2 Footpaths

It was agreed another meeting should be held and the Clerk is to liaise with the Chairman to arrange.

9.3 Severn Trent Water Meeting

The Clerk advised that the update meeting with Severn Trent Water has been arranged for Tuesday 2nd May 2023 from 4.00pm to 7.15pm, the Clerk is to circulate the date and advise Ken for this to be circulated on the Village Hall email with the upcoming dates.

10. Coronation Ideas

The Parish Council considered ideas for the Coronation Celebrations and it was agreed to purchase the mugs as per the information circulated to be presented to the children at Hartpury School, the cheque was raised for Mr Clarke. The Parish Council will be involved with the Sunday activities at the Village Hall and agreed to hold a Litter Pick during the morning prior to the commencement of the activities, the Clerk is to arrange for Hi-Viz vests, pickers, bags and for the bags to be collected from the Village Hall after the event. The Parish Council will also ensure that a Risk Assessment is available for those taking part.

11. Great British Spring Clean

The Parish Council will be taking part in the litter pick above (agenda item 10).

12. Other Items for Information Only/Future Agenda Items

- Quotes for replacing the noticeboards (bus shelter, Church etc.) will be arranged after these have been inspected by Cllr R Gregory to see if the Build Back Better Scheme can help to fund this activity.
- Cllr Robinson is to be asked if he can send an electronic copy of his report through to the Clerk.
- The Rally organisers are to be invited to the Annual Parish Meeting.
- The Community Speedwatch Groups and Neighbourhood Watch will be added to the Agenda for the Annual Parish Meeting.

13. Date of next Meeting

Annual Meeting of the Parish Council - Thursday 18th May 2023

Annual Parish Meeting - Monday 22nd May 2023

Ordinary Meetings - Monday 3rd July 2023, Monday 4th September 2023, Monday 6th November 2023, Monday 4th January 2024 and Monday 4th March 2024.

The meeting closed at 10.15pm