

Hartpury Parish Council

Minutes of the meeting held on Thursday 5th January 2023 at Hartpury Village Hall at 7.30pm.

Present: Cllr A McGhee (Chair), Cllr R Gregory (Vice-Chair), Cllr S Gibbs, Cllr M Clarke, Cllr R Pett and Cllr R Watson

The meeting was chaired by Cllr A McGhee and the minutes were taken by the Clerk.

11 members of the public attended the meeting.

1. Apologies for Absence:

No apologies were received.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of Previous Meeting(s)

It was proposed by Cllr R Gregory that the minutes of the Ordinary Meeting of the Parish Council held on the 7th November and the Extra-Ordinary Meeting held on Tuesday 13th December be signed as a true record, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

4. Public Consultation

David Holland attended the meeting and gave a brief talk on the Community Speedwatch Programme including the setting up of groups, which ideally would be 3 to 4 people and the submitting of data to the Police. It was noted that action taken by the Police that is submitted by a Community Speedwatch Group results in no costs to the Parish Council.

It was agreed by the Parish Council that volunteers for the Speedwatch Groups are to be sought through advertising again in the Parish Magazine and the Clerk is to ask Ken if this could also be included on the email circular sent out by the Village Hall.

The data collected from the VAS in the area of Hartmore School is to be downloaded and sent through to the Police. Highways are to be asked to clean the bollards in the area of the College/University entrance off the A417.

Highways are to be reminded of the potholes in the area at the start of the 30mph limit.

The previously request post for the VAS is to be followed up with Highways.

5. Reports

5.1 District Councillor Brian Lewis reported to Cllrs on the most recent full Council meeting and the proposed changes to the Constitution of the planning committee.

5.2 District Councillor Philip Burford reported on the full Council meeting including waste matters and the Five Acres site and motions regarding river pollution and motorsports.

5.3 County Councillor Philip Robinson spoke to Cllrs on the Highways meeting that he attended, buses and transport, the Fusion Plant, Murrells End, Ukrainian refugees and becoming a Hartpury College/University Governor.

6. Finance

6.1 Accounts for payments

It was proposed by Cllr M Clarke that the payments as previously circulated and shown below be made, this was seconded by Cllr R Pett and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
V Roberts	Salary & Homeworking Dec & Jan, Backpay & Homeworking	GPC	£596.59
HMRC	PAYE/NI October & November 2022	GPC	£136.00
Hartpury Village Hall	Meeting Room Hire - November	GPC	£15.00
Cartridge Save	Printer Ink for Chairmans Printer	GPC	£109.52
Alastair McGhee	Christmas Tree for Christmas Festival at Hartpury Church	GPC	£30.00

Income Source	Details	Amount
Lloyds	Interest	3.09

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr M Clarke to approve the financial statement and bank re-conciliation as presented at the meeting, this was seconded by Cllr R Pett and agreed by all Cllrs present.

6.3 Quarterly Financial Check

Cllr M Clarke will carry out the quarterly check which will be minuted at the March meeting.

6.4 Milestone

Photos of the Milestone No 4 and No 5 are to be taken and sent to Ernest Heal for quotations to be sought for their restoration.

6.5 Clerks Salary Discussion 2022-2023

The Clerks NJCC salary increase was discussed and it was proposed by Cllr R Watson that this increase be processed and backdated as instructed, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

6.6 Budget and Precept 2023-2024

The proposed budget was discussed including the changes previously made, it was proposed by Cllr R Pett that the budget be accepted as proposed and that the precept remain at £10315, this was seconded by Cllr S Gibbs and agreed by all Cllrs present. The Clerk is to submit the precept request.

7. Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Parish Council Comments
P1677/22/FUL	Land Adjacent to Hartpur Village Hall , Over Old Road	Variation of Condition 2 (approved plans) to change the previously proposed floor plans, elevations and windows and change to road layout. Variation of Condition 14 (windows on north east elevation of Plot 10 to be fixed and of obscure glazing) to change to remove the need for fixed and obscure glazing to living room window. Removal of Condition 15 (Landscaping) and replace with a condition allowing a Landscaping Strategy to be submitted relating to planning permission P2015/11/2020.	Hartpur Parish Council considered this planning application for Land Adjacent to Hartpur Village Hall and submitted the following comments. The Parish Council feel that with the change to the road layout further extension of the acoustic fencing with accompanying hedge planting is needed on the further section of the road heading towards the Village Hall boundary turning left towards the neighbouring property boundary. The Parish Council would also request that the triple glazing on the original application is included in the modified plans that have been submitted.
P1692/22/FUL	Hartpur College, Hartpur	Engineering operation to install a below ground attenuation tank and drainage associated with the redevelopment of the University Learning Hub.	Hartpur Parish Council considered this application for Hartpur College and have no comments to make.
P0116/22/Discon	Hartpur House, Hartpur	Discharge of Condition 9 (roofing and external facing materials) relating to planning permission P0424/20/FUL and discharge of Condition 8 (roofing and external facing materials) relating to planning permission P2072/21/FUL.	Hartpur Parish Council considered this application for Hartpur House and have no comments to make.

7.2 Huntley NDP

The previously circulated information was discussed and it was agreed there were no comments to make.

8. Police Matters

8.1 Please see Public Consultation – Agenda Item 4

8.2 It was agreed that the neighbourhood watch scheme interest will be sought at the Annual Parish Meeting, there were no other Police matter to discuss.

9. Highways

9.1 Most recent updated Highways report.

The updated Highways report has been circulated and sent to Andrew, due to the Christmas and New Year break it was agreed to wait for updates from Highways ahead of the March meeting.

The recent C67 meeting was discussed and it was agreed by all Cllrs present that the Parish Council should send the request to Andrew at Highways for the TRO to reduce the speed limit. The Clerk will ask for guidance on how to proceed with this

9.2 Footpaths

At the previously held extra-ordinary meeting for Footpaths it was agreed to hold a meeting re Footpaths in February and to invite Andrew Houldey. The clerk will circulate the date once arranged.

Alastair is to discuss the footpath opposite the School with the landowner.

10. Other Items for Information Only/Future Agenda Items

- Ideas for celebrating the Coronation are to be discussed at the March meeting and will be added to the Agenda.

11. Date of next Meeting

Monday 6th March 2023

The meeting closed at 10.10pm