

# Hartpury Parish Council

Minutes of the meeting held on Monday 7<sup>th</sup> March 2022 at Hartpury Village Hall at 7.30pm.

Present: Cllr A McGhee (Chair), Cllr R Gregory (Vice-Chair), Cllr M Clarke, Cllr R Pett, Cllr R Watson, Cllr S Gibbs, Cllr D Zeal  
District Cllr P Burford, District Cllr B Lewis.

The meeting was chaired by Cllr A McGhee and the minutes were taken by the Clerk.

2 members of the public attended the meeting.

## 1. Apologies for Absence:

No apologies were received from Parish Councillors  
County Cllr Philip Robinson sent his apologies.

## 2. Declarations of Interest

There were no declarations of interest made.

## 3. Minutes of Previous Meeting(s)

It was proposed by Cllr S Gibbs that the minutes of the Ordinary Meeting held on the 3<sup>rd</sup> January and the minutes of the Extra Ordinary Meeting held on the 24<sup>th</sup> January 2022 be signed as a true record, this was seconded by Cllr R Pett and agreed by all Cllrs who were present at the meeting.

## 4. Public Consultation

Members of the public attended the meeting to discuss the speed and type of vehicles along the A417 especially as you enter the Village from Gloucester and along past the vets. There was also concern expressed at the potholes along the road.

Highways are to be reminded of the potholes and asked if the surface of the road could also be assessed. The Clerk is to liaise with the Police who are monitoring the speeds in the area to ensure that the visits continue and feedback on the speeds is received.

Highways are to be asked if the SID could be mounted on the post between the large Oak tree and Danford Lane or if not, could a suitable post be installed in this location. An update on the zebra crossing is also to be obtained.

## 5. Reports

- 5.1 District Councillor Philip Burford spoke to Cllrs about the budget meeting and the budget that has been set.
- 5.2 District Councillor Brian Lewis's report has been circulated his report has already been circulated, please contact Brian if there are any questions.
- 5.3 County Councillor Philip Robinson sent his apologies, his report has been circulated, please contact Philip if there are any questions.

The Parish Council agreed to discuss the SHELAA (Agenda Item 7.2 at this point of the meeting to be able to include both District Cllr Philip Burford and District Cllr Brian Lewis in the discussion. Please see minute no 7.2 for outcome.

## 6. Finance

### 6.1 Accounts for payments

It was proposed by Cllr M Clarke that the payments as previously circulated and shown below be made, this was seconded by Cllr D Zeal and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
V Roberts	Clerks Salary February & March 22, Office 365 renewal	LGA 1972 s.111 / LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£629.27
HMRC	PAYE / NI February & March 22	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£133.00

Community Heartbeat Trust	Annual Support Cost for Defibrillator	Public Health A 1936 s 87	£162.00
ICO	Data Protection Renewal Fee	General Power of Competence	£40.00
Hartpury Village Hall	Room/Hall Rental	LGA 1972 s.134(4)	£284.00

**6.2 Financial statement and cash re-conciliation**

It was proposed by Cllr D Zeal to approve the financial statement and bank re-conciliation as presented at the meeting, this was seconded by Cllr M Clarke and agreed by all Cllrs present.

**6.3 Quarterly Financial Check**

Cllr D Zeal carried this out in January, the next check will take place in the next financial year.

**6.4 Internal Audit 2021-2022**

It was noted that the internal audit had taken place, the report is to follow and will be added to the May Agenda for discussion.

**7. Planning Applications**

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Parish Council Comments
P0168/22/FUL	Land North of St Marys Church	Construction of a car park with associated works.	The Parish Council considered this application at their meeting and have no comments to make.

The previously circulated information regarding the public consultation for the forthcoming Solar PV development at Murrells End was discussed. It was agreed that, as with all pre application consultations, the Parish Council would not make any comments until they have received the planning application.

The previously circulated information regarding the proposed base station upgrade was discussed ay Land Off Over Old Road. It was agreed that, as with all pre application consultations, the Parish Council would not make any comments until they have received the planning application.

**7.2 Strategic Housing and Economic Land Availability Assessment (SHELAA)**

The circulated information had been discussed with District Cllr Philip Burford and District Cllr Brian Lewis earlier and discussed this briefly again, it was agreed that the Parish Council would not identify and submit sites but would refer to the Housing Survey that has recently been completed at a later date if a submission is agreed.

**8. Police Matters**

There were no new or existing matters to discuss.

**9. Highways**

**9.1 Most recent updated Highways report.**

The most recent updated list is to be circulated to Cllrs for information, Andrew Middlecote is proposing to carry out a visit to the Village to provide further updates on outstanding issues – the Clerk is to seek feedback for the May meeting.

**9.2 Footpaths**

Cllr Gregory advised that he is to meet Mr Evans at the College, if anyone would like to attend please let Rob know.

**10. Hartpury United Charities**

Cllr A McGhee advised the Parish Council that there is minimal money involved in the United Charities and therefore following a discussion it was agreed to nominate Sheila Trail and Zoe Jordan as previously discussed. Cllr A McGhee is to advise Jim chapman of the decision of the Parish Council.

**11. Queens Platinum Jubilee**

The way markers for the platinum Jubilee Walk and it was agreed to purchase the platinum markers with a pear emblem under S137.

The Parish Council discussed if any events were to be arranged and it was agreed that the Parish Council would take part in the Village Hall event where there will be a Farmers Market on Saturday and a Walk and BBQ on the Sunday, it was agreed to purchase under S137 mugs to present to the children that take part in the walk.

**12. 3 Shires Rally**

The Parish Council considered the previously circulated information and agreed that there were no comments to submit at this time. The Clerk is to advise Cheltenham Motor Sports.

**13. Bus Shelter Works**

Cllr A McGhee is awaiting quotes for the works and this will be added to the May meeting.

**14. Ordnance Survey Maps**

Cllr R Gregory advised the Parish Council that they would be able to register and then obtain a copy of the map regarding the footpaths. The cost is £20, and it was resolved to register and purchase the map which can be placed on the website for walkers and can also be displayed for public use. Cllr Gregory is to seek advice when purchasing to ensure that all restrictions on use are adhered to.

**15. Armed Forces Covenant**

The information received was discussed and it was agreed that the Parish Council would re-sign the Agreement. Unfortunately, due to other commitments it would not be possible for a representative to attend the online signing. The clerk is to submit the signed Covenant on behalf of the Parish Council.

**16. Other Items for Information Only/Future Agenda Items**

- The Housing Needs Survey is to be added to the May meeting.
- A response is to be chased from the Env Agency/Lawrence King re the flooding at Stable Door Cottage (Nicky John)
- The Parish Council agreed not to take part in the Great British Spring Clean as litter picking in the Village takes place throughout the year.
- Following information received it was noted that local Groups are already participating in the Ukrainian fundraising appeal

**17. Dates of Meetings - 2021-2022**

Annual Parish Meeting  
Monday 25<sup>th</sup> April 2022

Annual Meeting of the Parish Council  
Monday 2<sup>nd</sup> May 2022

Ordinary Parish Council Meetings  
Monday 4<sup>th</sup> July 2022  
Monday 5<sup>th</sup> September 2022  
Monday 7<sup>th</sup> November 2022  
Monday 2<sup>nd</sup> January 2023  
Monday 6<sup>th</sup> March 2023

The meeting closed at 10.10pm