

# Hartpury Parish Council

## Minutes of the meeting held on Monday 7<sup>th</sup> September 2020 via ZOOM Remote Platform

Present: Cllr A McGhee, Cllr R Gregory, Cllr M Clarke, Cllr R Pett, Cllr R Watson, Cllr D Zeal.

The meeting was chaired by Alastair McGhee and the minutes were taken by the Clerk.

There were 6 members of the public present,

**1. Apologies:**

Apologies were received from Cllr S Gibbs.

**2. Declarations of Interest**

There were no declarations of interest made at this time.

**3. Minutes of the Ordinary Meeting**

It was proposed by Cllr R Gregory that the minutes of the Ordinary Meeting held on the 6<sup>th</sup> July 2020 be signed as a true record, this was seconded by Cllr D Zeal and agreed by all Cllrs who were present at the meeting.

**4. Public Consultation**

George Moorey spoke to Councillors on the planning application for Land at the Homestead and the Parish Council will take all comments into consideration when they discuss their response under planning.

Lesley and Nigel Freeman and Toby Freeman spoke to Councillors on the planning application for 2 Bakers Lane and the Parish Council will take all comments into consideration when they discuss their response under planning.

Jeff Wheeler updated the Councillors on the proposed 2021 rally and answered questions raised by the Parish Council.

Tish Rickards updated the Parish Council on the proposed cycleway and gave a response to the concerns previously raised by the Parish Council. The Parish Council will discuss and send a further response.

**5. Reports**

5.1 District Councillor Philip Burford spoke to Councillors on matters including the Five Acres site

5.2 District Councillor Brian Lewis sent his apologies.

5.3 County Councillor Brian Robinson sent a report which is to be circulated and also spoke to Cllrs on the white paper that is due in October regarding unitary councils, this can be discussed further at the November meeting.

**6. Finance**

**6.1 Accounts for payment**

It was proposed by Cllr A McGhee that the payments were made as previously circulated, this was seconded by Cllr R Watson and agreed by all Cllrs present and it was resolved to sign the cheques.

**6.2 Financial Statement and Cash Reconciliation**

The financial statement and cash re-conciliations for the month were approved by all Councillors present and are attached to the minutes.

**6.3 Website Accessibility Compliance**

The Clerk explained that the website will need to be moved from Freeola as it is not possible to meet the legal accessibility compliance using this platform. Quotes have been sought and received for the costs to undertake the task of creating a new website. The clerks explained that it might be possible to carry this out by creating a new website and using a compliance checker. After considering the quotes received It was proposed by Cllr R Watson to accept the quote from Wingnut Websites, this was seconded by Cllr M Clarke and agreed by all Cllrs present. The Clerk is to contact Wingnut Websites for them to proceed.

An accessibility compliance statement will be placed on the current website.

**6.4 Quarterly Financial Check**

A quarterly check was undertaken by Cllr D Zeal and it was confirmed that all is in order.

**6.5 Pension Provision**

The Clerk advised that a pension plan is in place and had been offered to the Clerk who had declined to take up the pension option.

## 6.6 Insurance

The Clerk advised that the annual insurance renewal has been received for 15<sup>th</sup> September, the annual cost is £962.45. The Parish Council have been offered a 3-year long term agreement at an annual cost of £962.45 which would keep any increases to the annual inflation rate and any other government-imposed increases. It was proposed by Cllr R Gregory that the 3-year long term plan be accepted, this was seconded by Cllr M Clark and was agreed by all Cllrs.

## 7. Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Description of Application	Comments
P1001/20/FYL	2 Bakers Lane, Hartpury	Demolition of existing dwelling and replacement with new 4-bedroom detached dwelling	The Parish Council considered this planning application and have no comments to make,
P1017/20/FUL	2 Malvern View Woolridge Hill	Erection of a two-storey side extension and a single storey rear extension	The Parish Council considered this planning application and have no comments to make,
P0077/50/DISCON	Tithe Barn, Hartpury	Discharge of condition 07 (detailed method statement) of listed building consent P1954/19/LBC	The Parish Council considered this planning application and have no comments to make,
P1118/20/FUL	Land at The Homestead, Gloucester Road	Erection of a new residential three-bedroom dwelling	Hartpury Parish Council considered the above application for Land at the Homestead at their meeting this evening and have the following comments to make:  The Parish Council object to planning application P1118/20/FUL for Land at the Homestead as this is outside the planning settlement boundary area.  The Parish Council are also concerned with ongoing sewerage and flooding issues with this property and the surrounding area, The applicant themselves have previously approached the Parish Council regarding damage to their property due to flooding and sewerage. This is an ongoing concern to the immediate neighbours and the Parish Council.
P0081/20/DISCON	Hartpury Mill, Hartpury	Discharge of condition 16 (Construction ecological management and biodiversity enhancement plan) of permission P0148/20/FUL	The Parish Council considered this planning application and have no comments to make,

## 7.2 Planning Consultations

The Parish Council discussed the previously circulated planning consultations and have no comments to make.

**8. Rally**

Jeff Wheeler joined the meeting to discuss the previously circulated rally 2021 information, it was agreed that in principle the Parish Council would support the Rally.

**9. Matter Usually Covered at the Annual Meeting in May**

The Clerk will circulate the Standing Orders, Financial Regulations etc. that are usually discussed and agreed at the Annual Meeting in May so that these can be discussed and agreed at the November meeting.

**10. To receive any Highways matters on Highways**

The most recent updated Highways list was circulated to Councillors and it was agreed to look more closely at the outstanding items at the November meeting.

**11. Matters for future discussion**

The Parish Council discussed the need to pay for the zoom meetings to prevent the 40 minute time limit interrupting discussions, it was decided that future Zoom meetings will be paid for and this decision will be ratified at the next meeting.

**12. Date of next meeting – Monday 2<sup>nd</sup> November 2020**

The meeting closed at 9.30pm

DRAFT