

# Hartpury Parish Council

## Minutes of the meeting held on Monday 4<sup>th</sup> January 2021 via ZOOM Remote Platform

Present: Cllr A McGhee (Chairman), Cllr R Gregory (Vice-Chairman), Cllr M Clarke, Cllr R Pett, Cllr R Watson, Cllr D Zeal.

District Cllr P Burford, District Councillor B Lewis and County Councillor B Robinson.

The meeting was chaired by Alastair McGhee and the minutes were taken by the Clerk.

There were 0 members of the public present,

### 1. Apologies:

Apologies were received from Cllr S Gibbs and accepted by the Parish Council.

### 2. Declarations of Interest

There were no declarations of interest made at this time.

### 3. Minutes of the Ordinary Meeting

It was proposed by Cllr MR Gregory that the minutes of the Ordinary Meeting held on the 2<sup>nd</sup> November 2020 be signed as a true record, this was seconded by Cllr M Clarke and agreed by all Cllrs who were present at the meeting.

### 4. Public Consultation

One member of the public was present to discuss the planning application for land adjacent to the Village Hall. Concerns were expressed regarding waste and storage on the neighbouring land during the works.

### 5. Reports

5.1 District Councillor Philip Burford spoke to Councillors about the issues raised at the council meeting regarding the removal of the council tax grant and the appointment of a new electoral return officer. He also spoke to Councillors about the draft budget and planning charges.

5.2 District Councillor Brian Lewis spoke to Councillors about the new proposals for Council land.

5.3 County Councillor Brian Robinson spoke to Councillors about the budget and the need for action on climate change.

### 6. Finance

#### 6.1 Accounts for payment

It was proposed by Cllr M Clarke that the payments were made as previously circulated, this was seconded by Cllr A McGhee and agreed by all Cllrs present and it was resolved to sign the cheques.

#### 6.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved by all Councillors present and are attached to the minutes.

#### 6.3 Quarterly financial Check

Cllr D Zeal has carried out an internal check and confirmed that all was in order.

#### 6.4 Band D Figures.

The Councillors were given the Band D figures for information.

#### 6.5 Internal Auditor 2020-2021

The Clerk advised the council of the costs for the internal audit to be carried out by GAPTC. It was agreed that this was a robust all round audit that the Clerk found useful and valuable and it was proposed by Cllr D Zeal that GAPTC be appointed to undertake the internal audit for 2020/2021 at a cost of £175, this seconded by Cllr R Gregory and agreed by all present at the meeting.

**7. Planning Applications**

It was agreed to submit the following comments/observations:

Planning Ref	Property	Description of Application	Comments
P1916/20/FUL	1 Corsend Road	Conversion of garage to dual purpose use as annexe and B&B accommodation including the change of use of one bedroom to B&B accommodation with internal alterations and works. (part retrospective).	The Parish Council considered the above application for 1 Corsend Road, Hartpury at their meeting this evening and have no comments to make.
P2015/20/FUL	Land adjacent to Village Hall	Erection of 11 dwellings with associated garages, landscaping, parking and works.  Construction of new vehicular access.	Hartpury Parish Council considered the above planning application for Land Adjacent to Hartpury Village Hall, Over Old Road, Hartpury at their meeting yesterday evening and would like to make the following comments: <ul style="list-style-type: none"> <li>• The Parish Council have concerns that an adequate power supply needs to be installed to cope with the demand of the development especially considering the installation of vehicle charging points – are the developers aware of the potential power demand?</li> <li>• The Parish Council is concerned about the neighbouring field being used as an off-site compound re construction traffic/storage and the impact of this on residents. This also relates to parking at the Village Hall and the School for builders’ vans/vehicles. Provision should be made for this on site as per the construction plan</li> <li>• The Parish Council would be interested to discuss potential S106 monies for Village facilities, we will send an email to you as the case officer outlining suggested projects for consideration.</li> <li>• There is currently no gap in the hedgerow as stated in the ecological mitigation enhancement and management plan and the Parish Council do not feel that a gap needs to be made for continued access given that the existing access is in place in Chapel Lane.</li> </ul>
P2021/20/FUL	Hartpury House	Proposed 2 no. accelerator units (timber clad modular construction) and innovative workspace to be used for innovative development.	The Parish Council considered the above application for Hartpury House, Hartpury at their meeting this evening and have no comments to make.
P1756/20/FUL	Watersmeet Motel	Creation of a new fishing lake and the proposed change of use of land to site twelve holiday lodges, three bell tents and four camping pods with access track and package sewage treatment plant.	The PC are happy with the proposal in principle but would like to be assured that any excess soil be removed from the site to prevent any further flooding issues.  The PC would request that Colliers Brook is cleaned out / dredged on both sides of the A417 as a condition or before completion of the scheme, if granted permission. It would also request that the culvert and entrance/exit are cleared beneath the A417 and that all ditches on the application site are cleaned/cleared out as well.
P0113/20/DISCON	Hartpury Mill	Discharge of conditions 04 (link building details), 08 (fenestration), 10 (external vents and flues), and 11 (stair railing	The Parish Council considered the above application for Hartpury Mill, Hartpury at their meeting this evening and have no comments to make.

		details) relating to planning permission P0148/20/FUL.	
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**8. Asset Register**

An inspection of the assets has taken place and all are in order, there are no items to be written off. The noticeboard inside the bus shelter near the War Memorial will need to be repaired/replaced shortly and the bus shelter near Hiams Lane needs to be cleared of overgrowth and will need some maintenance to the roof.

**9. Individual Councillor Responsibility for Areas with the Parish**

The Parish Council discussed the above suggestion but it was agreed at the current time to continue on an informal basis but to ensure Cllr information is available through the new website, the noticeboards and the Parish Magazine.

**10. Forest of Dean District Local Plan 2021-2041 Preferred Option**

The Local Plan response was discussed and it was agreed to submit the following comment: 'Hartpury Parish Council feel that due to the historic and regular flooding on the A417 and surrounding areas they would not be able to support a large scale application on one site'.

**11. Ash Die Back Replanting**

The Clerk is to ascertain if it is acceptable to plant the trees on privately owned land, if this is allowed Cllr S Gibbs has offered that her farm land may be used.

**12. OPCC 'Safe and Social Roads' Survey**

It was agreed that any responses that Councillors wish to make should be with the Clerk no later than the 190<sup>th</sup> January.

**13. Highways**

It was agreed to ascertain the current plans for the A417 at Maisemore. Any new Highways matters are to be reported to the Chairman or the Clerk so Highways can be informed and the Highways list updated.

**14. Dates of Meetings 2021-2022**

The dates of the meetings for 2021-2022 were all agreed, the May meeting may need to be moved according to the Election date in May.

**15. Matters for Future Discussion**

- The ongoing sewerage/flooding issues need to be advised to the internal drainage board, STW, Environmental Health and Mark Harper. Letters will need to be sent.
- The Footpaths needs to be added to future Agendas under Highways.

**Date of next meeting – Monday 1<sup>st</sup> March 2021**

The meeting closed at 10.25pm