

Hartpury Parish Council

Minutes of the meeting held on Monday 4th November 2019 at Hartpury Village Hall

Present: Cllr Alastair McGhee, Cllr R Gregory, Cllr Sylvia Gibbs, Cllr D Zeal, Cllr M Clarke, Cllr R Pett, Cllr R Watson.

The meeting was chaired by Alastair McGhee and the minutes were taken by the Clerk.

There were 7 members of the public present.

1. Apologies:

No apologies were received.

2. Declarations of Interest

There were no declarations of interest made at this time.

3. Minutes of the Ordinary Meeting

It was proposed by Cllr M Clarke that the minutes of the Ordinary Meeting held on the 2nd September 2019 be signed as a true record, this was seconded by Cllr S Gibbs agreed by all Cllrs who were present at the September meeting.

4. Matters arising from previous minutes.

There were no matters arising.

5. Public Consultation

Residents made the Parish Council aware of issues experienced on Saturday 2nd November when the pump house overflowed into the brook, was coming out of the sewer and backing up in the ditch, leaving residents in this area without facilities for 30 hours. There is also meant to be an alert process (orange triangle) for these works to alert STW to any issues but this failed, and they were unaware until residents advised them.

The works that have been carried out were to alleviate these situations, but the works have not achieved this.

Angela Evans is to provide photos to Cllr Alastair McGhee and the Parish Council will write to STW and the Environment Agency including the photos.

Cllr Philip Burford and Councillor Brian Robinson are to approach Mark Harper regarding this situation.

The Parish Council are to consider informing the press and local TV as this has been ongoing for a considerable amount of time.

Charles Coats, Highnam Parish Council attended the meeting and spoke to Cllrs on the Neighbourhood Plan explaining the process, the successes and the failures that need to be considered when undertaking this.

Cllr A McGhee and Cllr R Gregory are to consider the way forward and to report back, it was agreed that this should include an advertisement in the Parish Magazine – the Clerk advised that the deadlines would be 6th December for the January edition and the 10th January for the February edition.

6. PPG

Sue Knox attended the meeting and introduced the PPG explaining the aim of the group, issues experienced and future developments.

7. Cheltenham Motor Club.

Jeff Wheeler attended the meeting to discuss and feedback on the rally that took place earlier in the year. The Rally committee have been commended on a well-run rally but have considered feedback received from Parishioners. The Rally in 2020 will take place on Sunday 6th September rather than a Saturday, the stages will be longer and with only 2 runs rather than shorter with 3 runs. All affected residents will be spoken to personally and will all receive the resident's handbook again next year 2 weeks before the event takes place. Any information received on the route must be kept confidential to avoid participants running the event outside of the road closure window.

Jeff asked the Parish Council if they would be able to send an email of support for the Rally and it was agreed by all present to that the Clerk would email.

It was also advised to the Parish Council that for the Rally next year there would be an opportunity to apply for a small amount of funding towards a local project.

8. Reports

8.1. District Councillor Philip Burford spoke to Councillors on the budget and commercial investment, the Local Plan and greater crested newts.

8.2. District Councillor Brian Lewis spoke to Cllrs on the commercial investment.

8.3. County Councillor Brian Robinson spoke to Councillors on the great crested newts FoDDC link, children's services – OFSTED visit and report, social workers and Agency staff, local transport plan review, transport hub, rail link and cycles, the industrial strategy or Gloucestershire – Brian will send a link to the Clerk for circulation to the Cllrs.

9. Highways

The highway items were discussed, and the updated list will be sent to Andrew, the drains at Over Old Road are to be added to the list as they are blocked.

Regarding the C67 the list will be updated with the new list from Andrew but to include the repainting of the lines and the meeting with the Highways Safety Inspector.

Cllr Brian Robinson asked which of the ways forward they wished to pursue from the C67 meeting, the Parish Council do not feel that they are qualified to specify the way forward and that they feel the meeting with the Highways Safety Inspector that was requested at the onsite meeting needed to take place so that they can be advised. Cllr Brian Robinson is to pursue the arrangement of this meeting with the Highways Safety Inspector which is to include Andrew Middlecote, Cllr A McGhee, District Cllr P Burford, Steve Huckvale, Russell Marchant, Brian Robinson and Hartpury Parish Councillors.

10. Police

There was no police report and no new issues.

11. Finance

11.1 Accounts for payment

It was proposed by Cllr M Clarke and seconded by Cllr D Zeal that the presented payments were to be made this was agreed by all Councillors present and it was resolved to make the payments.

11.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved and are attached to the minutes.

11.3 Internal Auditor

The Clerk advised the Parish Council that the internal auditor is no longer able to continue with the audits and that costs have been sought from GAPTC. This would increase the cost from £60 to £165. It was agreed that the Clerk would seek additional figures for comparison, and this will be added to the January meeting for discussion.

11.4 Budget

The previously agreed budget for 2020/2021 was circulated and it was proposed by Cllr S Gibbs that the precept should remain the same at £10,315, this was seconded by Cllr R Gregory and agreed by all present.

12. Planning Applications

Application Reference	Property	Details	Comments
P1613/19/LD1	Greenacres, Oridge Street, Corse	Application under section 191 to establish lawfulness as a dwelling (Class C3) (with associated planning unit) by passage of time (resulting from a void or invalid planning permission)	No Comments
P0101/19/DISCON	Barns 1 & 2 Prestberries, Blackwells End	Discharge of Condition 03 (surface water drainage) relating to planning permission P0458/17/FUL.	No comments

It was noted that the application for Newberries Farm had been granted permission but had included the conditions that the Parish Council had asked the FoDDC to take into consideration.

The Parish Council agreed to suspend the Standing Order referring to the length of time of the meeting to allow for continued discussions on the Local Plan and for the order of business to be completed.

13. Local Plan 2021-2041

The Parish Council have considered the 4 options and are of the opinion that the only viable option is option 3.

Option 1 and Option 2 will not provide sufficient numbers over the time frame and would not be the most sustainable.

Option 4 is unlikely to take place due to the difficulties in neighbouring districts.

Option 3 gives the opportunity to build a sustainable development which will incorporate proposed transport links and the use of existing links.

The development would be carbon neutral.

In addition, the Parish Council would like to highlight two missing points:

- Concerning accessibility, the A417 at Maisemore is a particular pinch point especially during flooding and during any M50/M5 issues.
- No mention is made of Hartpury University and the impact of this on future development.

14. Hartpury University Sewerage

This was covered under Agenda Item 5 Public Consultation.

15. Neighbourhood Plan

This was covered under Agenda Item 5 – public consultation

16. Other Items for Information Only/Future Agenda Items

- To add the 'Committee for Footpaths' to the January agenda.
- To add the 'WI Planters' to the January agenda
- The new owners of the Police House wish to grow and maintain the existing hedge in this area
- The SIDs need to be charged – a rota will be prepared by the Clerk for the new year.

17. Dates of Forthcoming Meetings

To note the following meeting dates

6 th January 2020	2 nd March 2020
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The meeting closed at 10.55pm

	Highway Items Hartpury Parish Council November 2019	Notes	Outcome/Notes
1	A417 - on the opposite side of carriageway to the now repaired pothole the ironworks remain sunken causing problems/noise.	Amey Ref 11209 008 sunken ironwork	<p>Andrew – please can you advise on the status of the sunken ironwork and when this might be repaired.</p> <p>The manhole cover outside the Orchards on the A417 near Hartpury, the Safety Inspector has requested that I advise you that, following inspection, a Section 81 notice with reference number 12179692 has been served on Severn Trent Water requesting them to repair the defect.</p> <p>Following on from our email correspondence regarding the manhole cover outside the Orchards on the A417 near Hartpury, the Safety Inspector has requested that I advise you that, following inspection, a Section 81 notice with reference number 12179692 has been served on Severn Trent Water requesting them to repair the defect.</p>
2	A417 The black and white direction sign, the Bee Shelter and Hartpury Church sign and the bend sign all need to be replaced following another RTC that occurred in this area	September 2019 Highways Ref 11236 210	<p>Following an accident in this area the brown bee shelter sign needs replacing again and the second black and white chevron sign is still missing there were two signs one in the area of the brown Hartpury Church and Bee Shelter and one further back up the A417, following the accident the bend sign also needs to be replaced.</p> <p>Our records do not show a black and white chevron sign near to the Hartpury Church and Bee Shelter Sign. There is one on the bend. The Hartpury Church and Bee Shelter Sign has been damaged and we will arrange for it to be repaired.</p> <p>Cllr Brian Robinson is to follow up the issue of the second black and white chevron sign as the Parish Council would like this replaced.</p>
3	A417 The road surface from Hartpury to Maisemore is in a terrible condition and needs to be inspected with a view to re-surfacing.	March 2019	<p>An enquiry for the inspection of the A417 by the local Area Highways Representative has been logged under Highways Ref 11219753. Please could you confirm that it is the A417 you are referring to?</p> <p>17th April update – the Area Highways Representative has advised that this road is not in the Structural Maintenance program. However, details of some sites for patching have been provided to the Local Highways Manager</p> <p>The Local Highway Manager has a scheme for Maisemore to the bend. Do you know a date when this might take place?</p> <p>Currently we do not have a date for the scheme.</p>
4	Hiams Lane	May 2019	<p>The edge of the road along Hiams Lane is beginning to erode on the verge side – please can this be looked at and repaired?</p> <p>This has been logged under Highways Ref 11226106 and assigned to the local Highways Safety Inspector.</p> <p>Do you have an update for this please?</p> <p>Following a Safety inspection a job no 42302735 was raised and programmed for repair.</p>

5	A417 Footpath	May 2019	<p>There is a sinkhole that has appeared in the footpath on the A417 from the area of Corsend Road to the waters Meet – this is on the right hand side of the road as you head out of Hartpury towards Corse.</p> <p>The footpath is also becoming very narrow due to the overgrown edges.</p> <p>Please can these issues be looked at and repaired – perhaps the cutting back of the edges could be added to the Community programme (previously the lengths men)</p> <p>This has been logged under Highways Ref 11226109 and assigned to the local Highways Safety Inspector</p> <p>Following a Safety inspection a job no 42304589 was raised and the defects were repaired on 26/06/19.</p> <p>Cllr A McGhee is to verify to the Clerk that the repairs are complete</p>
6	A417 Verges	May 2019	<p>Opposite Woolridge Farm the verge is encroaching onto the footpath – this is causing issue with using the footpath and flooding in wet weather. Please can these be looked at/added to the Community programme?</p> <p>This has been logged under Highways Ref 11226110 and assigned to the local Area Highways Representative.</p> <p>Do you have an update for this please?</p> <p>Footpath has been added to the list for machine siding. We have asked Ringway for a date when the works will be done.</p>
7	Speed Sign	August 2019	<p>The speed sign on the A417 at the top of Corsend Road is only working intermittently – do you have an update on this please?</p> <p>We have asked Street Lighting to look at the VAS</p> <p>Cllr A McGhee is to verify to the Clerk that the repairs are complete</p>

C67 – Notes from Meeting and Hartpury Meeting

8	Gravel on carriageway at the junction of the C67 and Murrell's End by Fairfield's Cottages (11239655).	Highways Ref 11239655	GCC to arrange a Highway Safety Inspection. A job has been raised for the gravel to be removed – this has been completed
	Edge of carriageway damage on the C67 between Murrells End and the Tithe Barn/St Mary's Church	Highways Ref 11239658	GCC to arrange a Highway Safety Inspection. The Safety Inspector advised that, at the time of inspection, no defects meeting GCC safety criteria were identified. We will however continue to visit the road as part of our highway safety inspections to ensure that the road remains in a safe and usable condition.
	Is it possible to install kerbs on the inside bend, opposite Fairfield's Cottages		GCC will investigate this request and provide an estimate to install kerbing.

It was suggested that a traffic survey should be undertaken on the C67		We can carry out assessments of the speed, flows, times etc. with a week-long survey and we can commission this through our colleagues. The cost of a survey is £150.00. If this cost is acceptable to the Parish, I can arrange for my colleagues to find a suitable location.
Replacement of road signs		The horse sign by the Tithe Barn has been replaced and a replacement direction sign for Hartpury College has been ordered and as soon as it is delivered we will organise for it to be installed.
Could passing bays be introduced on the C67		GCC will investigate this option but this will be dependent on space available within the highway boundary. We will provide options to be discussed further.
Road Closed signs have been left on verge.		These "Road Closed" signs and cones have been collected.
Could a 20mph speed limit be introduced on the C67 at Murrells End. From the College to the Old Vicarage.		All speed limits are set using DFT guidance "Setting Local Speed Limits 2013". A change to the current limit would require a Traffic Regulation Order. They can cost between £10k and £15k to deliver, though schemes including additional traffic calming or physical site changes will cost considerably more. The introduction of a speed limit at Murrells End would be unlikely to meet the criteria in the guidance due to the nature of the route.
Could High Friction Surfacing be installed on the C67 at Murrells End.		Installing high friction surfacing needs to be investigated further as there are design considerations for this material. We will work with our colleagues to investigate further.
Could a Vehicle Activated bend warning sign be installed on the C67 at Murrells End		The justification for the introduction of a vehicle activated sign is assessed on a case by case basis. All potential schemes are assessed and managed through a system of priority assessment. The priority assessment for a potential vehicle activated sign will take into account many different factors, e.g. collision history, speed and volume of traffic, pedestrian and cycling activity, land use, proximity to schools and value for money. The C67 at Murrells End, is unlikely to meet the priority assessment and design requirements for positioning of these types of signs.
Could the bend on the C67 at Murrells End be widened		GCC will investigate this option but this will be dependant on space available within the highway boundary. We will provide options to be discussed further.

Consideration of a weight limit on the road		The installation of a weight limit requires a Traffic Regulation Order. TRO's are by nature a fairly lengthy and costly process to go through due to the amount of consultation required and the time required for legal to process and seal the order. For new schemes £15,000 is normally allowed for a TRO scheme; however this figure can vary either way dependant on the number of objections received for the consultation. However, landowners would still have a right of access to their land so would question the benefit of such a limit.
Could a priority system be introduced on the C67 at Murrells End		Installing any asset on the highway needs to be investigated further as there are design considerations within this area. We will work with our colleagues to investigate further.
Clarify who is responsible for street cleansing.		The responsibility for clearing the highway (carriageway, footways & verges) of litter and debris (including sweeping) is the responsibility of the appropriate District / Borough / City Council. However if the litter (or object) is deemed to be causing an immediate hazard to the safety of road users then the County Council can arrange to have the location made safe.
AM will speak to GCC Road Safety Team		GCC Road Safety Team have advised that basic data can be readily found on our website page https://www.gloucestershire.gov.uk/highways/road-safety/collision-and-camera-map/ GCC only hold details of injury collisions supplied to us by the police, non injury 'damage only' incidents are not reported to us.
The Parish Council also spoke about the white lines at the junction being re-painted		Please can this be arranged.
Way Forward		At the recent meeting Cllr Brian Robinson asked which of the actions proposed did the Parish Council wish Highways to pursue from the C67 meeting. The Parish Council do not feel that they are qualified to specify the way forward and that they feel the meeting with the Highways Safety Inspector that was requested at the onsite meeting needed to take place so that they can be advised. Cllr Brian Robinson is to pursue the arrangement of this meeting with the Highways Safety Inspector which is to include Andrew Middlecote, Cllr A McGhee, District Cllr P Burford, Steve Huckvale, Russell Marchant, Brian Robinson and Hartpurry Parish Councillors.