

Hartpury Parish Council
Minutes of an extra-ordinary meeting held on Monday 7th October 2019 at 7.30pm
at Hartpury Village Hall

Present Cllr Alastair McGhee, Cllr M Clarke, Cllr R Watson, Cllr S Gibbs, Cllr D Zeal, Cllr R Pett, Cllr R Gregory
District Cllr P Burford.

The meeting was chaired by Cllr A. McGhee and the minutes were taken by the Clerk. Also present were:
Michael Phelps, Bill Reamy, Peter Adams, District Councillor Brian Lewis, District Councillor Philip Burford, Nigel
Gibbons (FoDDC).

1. Apologies:

No apologies were received.

2. Declarations of Interest

There were no declarations of interest made.

3. Local Plan

Nigel Gibbons, FoDDC, kindly attended the meeting and spoke to Councillors about the Local Plan and explained
what the Parish Council should consider when deciding the response that is to be submitted.

The deadline for the submission is the 31st October, however, Nigel kindly agreed that the response could be
made on the 5th November following the next Parish Council meeting, the Clerk will confirm this by email to
Nigel and will add this to the November meeting for discussion and to agree the comments to be submitted.

4. Neighbourhood Plan

The Neighbourhood Plan was discussed and advice was received on what to consider when developing the plan.
The following are the steps to be considered:

1. Elect a steering committee with a wide range of skills to consist of at least 5 to 7 people, the group needs to
be willing to listen to other points of view.
2. Hold a public meeting and arrange for a questionnaire to be sent out – this really needs to be sent at the
beginning and part way through the process.
3. Look for and use external support – consider other Parish Council Plans, FoDDC and GAPTC.
4. The following should be taken into account when considering the content of the public meeting:
 - Nominate the Parish's own site for development in agreement with the Core Policy and Housing
Development
 - Use roadmaps and help
 - Create a separate NDP website
 - Give parishioners a chance to help identify development areas
 - Suggestions boxes
 - Post it note board

- Ask students and teachers at local schools
- The committee should meet with stakeholders and landowners
- Footpaths, services, public houses, shops take into account but don't make idyllic
- Use the landscape character assessment of the FoDDC website
- Remain objective
- Consider any expansion or parking needed for local schools
- Look at available grants to cover costs
- Consider the use of the Royal Institute of Planners to undertake a trial examination of finished final draft before submission (approximate cost £500)
- Run the plan under the Parish Council and receive an update report from steering committee at each Parish Council meeting

- Consider the local housing needs survey or undertake one
- Review after 5 years and always check that planning applications adhere to the NDP once in place
- Remember emerging NDPs can also influence planning applications
- It is useful for each member of the committee to write up a review of Village and use these reduced to bullet points in the Plan
- Use the allocations plan

The Local Plan and the Neighbourhood Plan will both be added to the Agenda for the November meeting for further discussion and for the comments to be submitted on the Local Plan to be agreed.

5. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/ appeals

Application Reference	Property	Details
P1410/19/FUL	Newberries Farm, Blackwells End, Hartpury	Erection of x2 199kw woodchip biomass boilers and a wood chip drying floor building. (Retrospective).
<p>The Parish Council would advise that the hours for deliveries to be made and for shredding to take place must be stipulated in any planning consent granted.</p> <p>The Parish Council would recommend the following times: Monday to Friday 8am to 5pm, no deliveries or shredding to take place on any weekends or Bank Holidays.</p>		
P1501/19/FUL	48 Corsend Road, Hartpury	Variation of Condition 02 (approved plans) of planning permission P1950/18/FUL to reduce the size of roof lantern in the conservatory.
<p>The Parish Council have no comment to make</p>		
P0365/19/FUL	Royal Exchange Inn Gloucester Road Hartpury	Change of Use of part of agricultural field to provide overspill car parking facilities. The above application has been withdrawn, and no further action will be taken on it.
<p>This planning application has been withdrawn and no further action will be taken on it.</p>		

The meeting closed at 9.55 pm