

Hartpury Parish Council

Minutes of the meeting held on Monday 5th November 2018 at 7.30pm at Hartpury Village Hall

Present

Cllr Alastair McGhee, Cllr Rob Gregory, Cllr D Zeal, Cllr D Elmslie, Cllr S Gibbs, Cllr M Clarke. District Cllr P Burford, County Cllr B Robinson.

The meeting was chaired by Cllr A. McGhee and the minutes were taken by the Clerk. 2 members of the public were present.

1. Apologies:

Apologies were received from Cllr Roger Houldey.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the Ordinary Meeting

It was proposed by Cllr M Clarke and seconded by Cllr S Gibbs that the minutes of the Ordinary Meeting held on the 3rd September 2018 be signed as a true record, this was agreed by all Cllrs.

4. Matters arising from previous minutes.

The reply from the Environment Agency was discussed and it was agreed that the Clerk would circulate this to all Councillors.

5. Public Consultation

Matt Anderson attended the meeting on behalf of Anderson Architecture to discuss the proposed residential development on land adjacent to Hartpury Village Hall, Over Old Road, Hartpury. Matt talked through the proposed development with the Parish Council, the Parish Council expressed that they would prefer to see additional houses and not maisonettes and bungalows at the entrance to the site for the elderly population. The Parish Council feel that the site could become 14 houses rather than 12 and would like to see the affordable housing throughout the site and not all in one area of the development. There would be an S106 contribution which would be invested in the existing play area at the Village Hall rather than creating a new one. The Parish Council will await the official application and will comment at that time.

6. Reports

6.1. District Councillor Philip Burford spoke to Cllrs on the following subjects: Purchase of Five Acres site and the last Full Council meeting for which he offered apologies on behalf of the District Council.

6.2. County Councillor Brian Robinson sent his apologies.

7. Highways

All outstanding items were discussed and are to be followed up with Andrew Middlecote at Highways and will include the Parish Council comments from this meeting.

Highways are to be advised that the black and white direction sign, the Hartpury Church and Bee Shelter sign and the bend sign need to be replaced following the recent accident in this area.

8. Police

Parking is becoming an issue outside the Royal Exchange on Friday and Saturday evenings and it was agreed to monitor this situation and advise the Police if necessary.

9. Finance

- 9.1** Accounts for payment: the payments as presented and attached to the minutes were proposed as accepted by Cllr R Gregory and seconded by Cllr D Elmslie and unanimously agreed – the cheques were signed.
- 9.2** The financial statement and cash re-conciliations for the month were approved and are attached to the minutes. These were agreed by all Cllrs present.
- 9.3** Payments by BACS and Bank Transfer
It was agreed that the Clerk would meet with the Bank to arrange for this to happen and that the Standing Order and the Internal Audit Control Policy would be adjusted accordingly. GAPTC are to be involved.

9.4 Budget and Precept

The final proposed budget was circulated for Cllrs to consider it was proposed by Cllr S Gibbs that the budget be accepted this was seconded by Cllr R Gregory and agreed by all Cllrs present. It was resolved that the precept should remain the same at £10,315 this was agreed by all Cllrs present.

It was agreed to ask Suzanna Hopes for quotes to replace the styles around the Village with kissing gates and to give thought to other areas that the Parish Council could improve such as the car park surfacing, Entrance Gateways and Village Play Area.

9.5 Smartwater Village

PCSO Josh Griffiths has approached the Parish Council with regard to Smartwater packs – it was agreed that at the current time the cost of the packs and the signage involved was not the best use of Parish funds.

9.6 Bench at top of Corsend Road

The bench under the oak tree needs to be repaired and it was proposed by Cllr D Elmslie that the quote of £195 be accepted this was seconded by Cllr D Zeal and agreed by all Cllrs present. Cllr McGhee is to arrange for this work to be commenced.

9.7 Memorial Lettering and Stone Cleaning

A quote has been received for the previously agreed stone cleaning and refreshed lettering on the War Memorial of £100. It was proposed by Cllr D Zeal that this quote was accepted this was seconded by Cllr D Elmslie and agreed by all Cllrs present.

The appointment of the Internal Auditor was discussed and the fee will remain the same as the previous year at a cost of £60 – the Parish Council were happy to accept this but as this missed the Agenda it will be officially accepted at the meeting in January.

10. Planning Applications

P1413/18/APP	Land West of Gloucester Road, Hartpury	Approval of reserved matters for one erection of a detached dwelling (access, appearance, landscaping, layout and scale) required by outline planning permission App/1615/W/18/3194151 for the erection of one dwelling.
A response of no comment has been submitted.		
P0099/18/DISCON	Land West of Gloucester Road, Hartpury	Discharge of condition 07 (construction method statement) of planning appeal APP/P1615/W/18/3194151.
A response of no comments has been submitted.		
P1548/18/APP	Oridge Street Poultry Unit, Upleadon	Approval of reserved matters (Access and Landscaping) for outline planning permission P0653/15/OUT for the erection of a rural workers dwelling with garage and treatment plant to serve poultry unit.
No comment		
P1636/18/FUL	Sports Centre, Hartpury College	Refurbishment of external artificial sports pitch into a new 3G surfaced artificial turf pitch (ATP) with new fencing and new floodlighting.
The Parish Council have no objection to the works but they would expect the permitted times for lighting to be the same as the current/existing timings.		
P1723/18/PO3PA	Milking Parlour, Chapel Farm, Over Old Road, Hartpury	Prior Approval for conversion of B1 office to C3 residential.
No comment		
P1675/18/FUL	Hartpury College, Hartpury	Proposed Agri-tech Centre Development comprising the erection of three buildings and associated external works which includes a single storey Agri-Tech Centre & Bio-Security Unit for Education + Ancillary use and a Livestock Handling Facility for Agricultural use.

No comment

11. Dementia Awareness Local Membership Form

The Clerk explained the information that would be included on the form and all were in agreement that this should be completed and returned. The Clerk will liaise with the Dementia Enabler to assess the Village Hall with regard to dementia friendly spaces.

12. Other Items for Information Only/Future Agenda Items

- Cllr D Elmslie tendered his resignation, the Clerk is to advertise the vacancy and a letter of thanks is to be sent.
- April meeting date is to be confirmed by Cllr McGhee
- Superfast fibre cable are now in place but Gigaclear are unable to connect at the moment as trying to cross the bridge.
- The Parish Council have been asked to support the Xmas Tree Festival and the Chairman and the Clerk will collect a tree from Victor and will decorate this on behalf of the Parish Council.

13. Dates of Forthcoming Meetings

To note the following meeting dates

7 th January 2019	4 th March 2019	22 nd April 2019 Annual Parish Meeting (TBC)	6 th May 2019 to include the Annual Meeting of the Parish Council
------------------------------	----------------------------	---	--

22nd April is Easter Monday – the Chairman is to see if Wednesday 24th is available at the hall and also the 6th May is the Spring Bank Holiday – the Chairman is to see if Wednesday 8th May is available

The meeting closed at 9.50pm