

Hartpury Parish Council
Minutes of the meeting held on Monday 9th May 2018 at Hartpury Village Hall

Present

Cllr Alastair McGhee, Cllr Roger Houldey, Cllr Sylvia Gibbs, Cllr Rob Gregory, Cllr D Zeal, Cllr M Clarke. District Cllr P Burford, County Cllr B Robinson.

The meeting was chaired by Cllr A. McGhee and the minutes were taken by the Clerk. 0 members of the public were present.

1. Apologies:

Apologies were received from Cllr Darren Elmslie.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the Ordinary Meeting

It was proposed by Cllr S Gibbs and seconded by Cllr M Clarke that the minutes of the Annual Parish Meeting held on the 3rd April be signed as a true record, this was agreed by all Cllrs present. It was proposed by Cllr R Gregory and seconded by Cllr S Gibbs that the minutes of the Ordinary Meeting held on the 5th March 2018 be signed as a true record, this was agreed by all Cllrs.

4. Matters arising from previous minutes.

There were no matters arising.

5. Public Consultation

There were no members of the public present.

6. Reports

6.1. District Councillor Philip Burford had no new items to discuss since the annual Parish Meeting

6.2. County Councillor Brian Robinson had no new items to discuss since the Annual Parish Meeting.

7. Highways

The outstanding highways issues were circulated to Cllrs – items 1 and 2 have been completed, items 3, 4, 5 and 6 are awaiting an update from Amey and will be updated with the Parish Council when responses have been received.

Item 7 is currently being discussed between Andrew Middlecote and Russell Merchant at Hartpury College, Andrew is currently looking into the options available and will then meet with Russell to discuss.

Cllr Robinson explained that he has a budget of £30k to spend to help communities and that an approach has been made by the village hall regarding drainage on the playing fields to a total of £1,000 to £1,500 – the Parish Council are supportive of this request.

Lengths men scheme works need to be sent to the Clerk or Chairman so they can be sent onto highways and Cllr Robinson for action

The hedge to the right of junction at Oridge Street as you look towards Gloucester is a considerable hazard to drivers. The Parish Council are aware that this has been discussed at Corse Parish Council and is currently being dealt with but it was felt that it needed to go onto the Highway matters from Hartpury too.

The hedge between the Village Hall and the School needs to be cut back. Cllr Robinson kindly offered to find out the ownership of the hedge and will advise the Council.

The road surface is breaking up badly in Oridge Street, again this has been dealt with at Corse but will be added to the Highway matters for Hartpury too.

The Clerk and the Chairman are to meet with Andrew Middlecote to discuss suitable locations for the installation of posts for the SIDs

8. Police

8.1. The Community Speedwatch Session has been re-arranged is to be held on Wednesday 16th May 2018 at 5pm at Hartpury Village Hall.

9. Finance

9.1 Accounts for Payment

It was proposed by Cllr M Clarke and seconded by Cllr S Gibbs that the expenditure be accepted as proposed, all Cllrs agreed and the cheques were signed.

2. The financial statement and cash re-collection were approved by all present.

3. Statement of Accounts and Bank Reconciliation for 2017/18

The Statement of Accounts – please see Annual Return 9.4, the Bank Reconciliation for the year ending 31st March 2018 was proposed as accepted by Cllr M Clarke and seconded by Cllr S Gibbs and the Parish Council resolved to accept as correct.

9.4 Annual Return for 2017/18

9.4.1 The Annual Governance Statement for year ending 31st March 2018 was proposed as accepted by Cllr M Clarke and seconded by Cllr S Gibbs and it was resolved to accept as correct by all Cllrs present.

9.4.2 The Accounting Statements for year ending 31st March 2018 were proposed as accepted by Cllr M Clarke and seconded by Cllr S Gibbs and it was resolved to accept as correct all Cllrs present.

The Clerk/RFO advised the Council that the Parish Council meets the qualifying criteria for exemption, this had been confirmed by the Internal Auditor and an Exemption Certificate was signed by the RFO and the Chairman and will be returned to the External Auditor.

9.5 Internal Audit 2017/18

The report of the internal auditor has been received and considered, there are no recommendations outlined.

6. War Memorial and Bus Shelter (Hiams Lane)

The received quotes for the War Memorial were discussed and the Cllrs agreed to accept the quote for £828 from Woodside Services as this includes a gate to be made this was proposed by Cllr D Zeal and seconded by Cllr S Gibbs and agreed by all present. It was agreed that new chains would also be purchased at an additional cost.

The Chairman will update the Council on the bus shelter in Hiams Lane at the next meeting.

10. Planning Applications

Planning Ref	Property	Details	Response
P0555/18/LBC	The Old Forge, Hartpury Court Farm, Hartpury	Listed building consent for the conversion of agricultural building into residential dwelling with the erection of a two-storey side extension, installation of package treatment plant and associated works. Demolition of part of existing agricultural building. Construction of vehicular access and turning area.	The Parish Council support the idea in principle of retaining the building, the Parish Council would ask that this is sympathetic to its original form and in keeping with surrounding areas.

11. General Data Protection Regulations (GDPR)

The Clerk updated the Council on this matter but a decision is still awaited

12. Other Items for Information Only/Future Agenda Items

None

13. Dates of Forthcoming Meetings

To note the following meeting dates

2 nd July 2018	3 rd September 2018	5 th November 2018	7 th January 2019
4 th March 2019	22 nd April 2019 Annual Parish Meeting (TBC)	6 th May 2019 to include the Annual Meeting of the Parish Council	

22nd April is Easter Monday – the Chairman is to see if Wednesday 24th is available at the hall and also the 6th May is the Spring Bank Holiday – the Chairman is to see if Wednesday 8th May is available

The meeting closed at 9.05pm