

Hartpury Parish Council

Minutes of the meeting held on Monday 2nd March 2020 at Hartpury Village Hall

Present: Cllr Alastair McGhee, Cllr R Gregory, Cllr Sylvia Gibbs, Cllr M Clarke, Cllr R Pett, Cllr R Watson.

The meeting was chaired by Alastair McGhee and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies:

Apologies were received from Cllr D Zeal

2. Declarations of Interest

There were no declarations of interest made at this time.

3. Minutes of the Ordinary Meeting

It was proposed by Cllr S Gibbs that the minutes of the Ordinary Meeting held on the 6th January 2020 be signed as a true record, this was seconded by Cllr M Clarke and was agreed by all Cllrs who were present at the January meeting.

4. Matters arising from previous minutes.

There were no matters arising.

5. Public Consultation

There were 5 members of the public present.

Concern was expressed that the planning application for Bakers Lane as there is a lack of drainage which will cause excess water including foul water to flow into neighbouring properties as has happened in the past.

The order for the field in Danford Lane to be returned to its original condition has not been carried out correctly but has been signed off. Cllr P Burford advised that the enforcement officers are aware, this will be inspected again. Cllr Burford will report back to the Parish Council.

6. Reports

6.1. District Councillor Philip Burford spoke to Councillors on the budget meeting and the budget, planning policy, Cinderford Northern Quarter.

6.2. District Councillor Brian Lewis spoke to Councillors on planning appeals.

6.3. County Councillor Brian Robinson sent his apologies.

7. Highways

The highway items were updated, new items will be advised to Andrew at Highways. The Chairman will take some more photos around the Village once the rain subsides and areas dry out to send to Highways re damaged areas.

Another meeting will take place on the C67 after the result of the survey from the College has been received, the road is not suitable for the traffic that uses it during diversions and although it is not the designated alternative route it is heavily used at these times.

The road closed signs need to be placed in the road not at the sides as these are often ignored on the A417 and they need to be corrected as necessary i.e. Maismore road closed sign when road is open and vice versa.

8. Police

There was no police report and no new issues to discuss.

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9. Finance

9.1 Accounts for payment

It was proposed by Cllr M Clarke that the presented payments were made as presented this was seconded by Cllr R Pett and it was resolved to make the payments.

9.2 Financial Statement and Cash Reconciliation

The financial statement and cash re-conciliations for the month were approved and are attached to the minutes.

9.3 Quarterly Financial Check

Due to the absence of Cllr D Zeal it was agreed that Cllr R Gregory carry out the internal check, it was confirmed that all was in order.

9.4 Bank Mandate

The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

And the current mandate will continue as amended.

The new mandate for Lloyds Bank was signed by the new signatories M Clarke, R Pett and R Watson and was countersigned by existing signatories Cllr A McGhee and Cllr S Gibbs.

9.5 Parish Council Direct Debit

It was proposed by Cllr R Gregory that the Freeola Costs be paid via direct debit this was seconded by Cllr M Clarke and it was resolved to proceed, the form was signed by Cllr A McGhee and Cllr S Gibbs.

10. Planning Applications

It was agreed to submit the following comments/observations:

Application Reference	Property	Details	Comments
P1977/19/FUL	16 Foley Rise, Hartpury	Erection of a single storey extension and canopy with associated works	The Parish Council considered this planning application and have no comments to make.
P0017/20/FUL	1 Bakers Lane, Hartpury	Conversion of outbuilding to annexe ancillary to main dwelling including associated works	The Parish Council considered this planning application and wish to submit the following comments: The Parish Council feel that this application deserves more details re complete lack of information and drawings for storm water / sewerage on this site. The Parish Council wish to withhold comment at this time until this information is made available.
P1945/19/FUL	Fourways, Over Old Road, Hartpury	Erection of a single storey extension providing facilities for the benefit of a registered disabled person. Demolition of existing garage and toilet room.	The Parish Council are concerned about the scale of the proposed application in comparison to existing. The height of the proposed roof could lead to overshadowing of the neighbouring property.

P0156/20/FUL	Land to the North of the Royal Exchange, Gloucester Road, Hartpury	Erection of three dwellings, construction of improved vehicular access and closure of existing vehicular access (Amendment to approved development)	<p>The Parish Council are extremely concerned about Highways Issues on this site and the access proposed, along with the volume of traffic on a busy main road (A417). This was a reason for objecting on previous applications on this site.</p> <p>The Parish Council are concerned that there is no information or drawings for storm water/sewerage on this site included in the planning application.</p> <p>The Parish Council are also concerned about light pollution from the scale of the development.</p> <p>Regarding the open aspect of the development to the lower end of Corsend Road the Parish Council feel that the security lighting/lighting on the driveway would have an overpowering impact on the site.</p> <p>The Parish Council feel that this is over development for the size of the plot.</p> <p>The Parish Council, for the reasons above, strongly object to the planning application</p>
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11. Noticeboard
The noticeboard has been delivered and will be installed shortly.
12. Grant Awarding Policy
It was proposed y Cllr R Gregory to adopt the Grant Awarding Policy as presented, this was seconded by Cllr S Gibbs and resolved to accept by all Cllrs present.
13. Rally 2020
The Parish Council considered the information provided and have no comments to make at the current time.
14. Free Trees
The Parish Council do not currently wish to request any free trees.
15. Hartpury Sewerage
Angela Evans has provided information Cllr A McGhee regarding the water/sewerage issue which the Parish Council will use to write to the Environmental Health Department at FoDDC to advise that properties lose the use of facilities during bad weather for periods of time from several hours to a whole day. Cllr P Burford also advised residents to write to Tewkesbury Borough Council.
It is also to be advised that sewerage is entering the Brook at other times and not only during storms.
The Chairman will trace all affected properties.
16. Neighbourhood Plan
There are currently no updates on this agenda item.
17. Great British Spring Clean
Due to the recent wet weather and the condition of the verges it was agreed not to participate in the spring clean this year.
The Clerk is to obtained costs for purchasing litter pickers to keep, this will enable litter picks to take place in the Village at suitable times.
18. Other Items for Information Only/Future Agenda Items
 - The Clerk is to send the SID rota out without dates
 - The WI are to be thanked via the Parish Magazine for the planting of the daffodils and bulbs in the Village, the Annual Parish Meeting is to be advertised and any further newsletter items are to be sent to the Clerk.
 - Staunton and Corse Surgery are seeking PPG volunteers.

19. Dates of Forthcoming Meetings
To note the following meeting dates

Annual Parish Meeting (TBC)	4 th May 2020 to include the Annual Meeting of the Parish Council	6 th July 2020	7 th September 2020
2 nd November 2020	4 th January 2021	1 st March 2021	

The meeting closed at 10.30pm

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