

# HARTPURY PARISH COUNCIL

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28<sup>th</sup> December 2021

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 3<sup>rd</sup> January 2022 at 7.30pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

**1. Apologies for absence**

To receive, note and accept apologies for absence

**2. Declarations of Interest**

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

**3. Minutes of previous meeting(s)**

To agree and accept the minutes of the Ordinary Meeting held on the 1<sup>st</sup> November 2021.

**4. Public consultation**

To provide members of the public with the opportunity to make statements and ask questions

**5. Reports**

5.1 To ask any questions on the previously circulated report from District Councillor Philip Burford

5.2 To ask any questions on the previously circulated report from District Councillor Brian Lewis

5.3 To ask any questions on the previously circulated report from County Councillor Philip Robinson

**6. Finance**

**6.1 Accounts for payments**

To approve the payments presented at the meeting as circulated prior to the meeting.

**6.2 Financial statement and cash re-conciliation**

To approve the financial statement and bank re-conciliation as presented at the meeting.

**6.3 Quarterly Financial Check**

To note that an internal financial check of the accounts has been undertaken and that all is in order.

**6.4 Clerks Salary Discussion 2021-2022**

To receive an update from the Clerk regarding the Salary Scales for 2021-2022 and to discuss the salary to be agreed.

**6.5 Budget 2022-2023**

To discuss the previously circulated proposed budget and allocated amounts and agree the budget to be set for 2022/2023.

**6.6 Precept 2022-2023**

To discuss and agreed the precept to be set for 2022/2023 taking into consideration the budget set at 6.5.

**6.7 General Power of Competence**

To discuss the General Power of Competence, the qualifying criteria and agree if the Parish Council wish to adopt this power.

**6.8 Pension Provision**

To receive an update from the Clerk regarding the current pension provision and to minute any actions that have been or need to be taken.

## 7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Planning Details
P2006/21/OUT	Land off Foley Rise	Outline application for the erection of up to 18 dwellings and associated works (some matters reserved)
P2015/21/FUL	Land at Gloucester Road	Proposed detached bungalow, garage and car parking
P2037/21/FUL	Little Pandy, Blackwells End	Erection of replacement dwelling and garaging (demolition of the existing)
P1977/21/OUT	Hartpury University & College	Outline application for a new two-storey detached building and associated facilities to be used as an agricultural technical skills centre. All matters reserved.

Any further applications received after the publication of this agenda will be advised at the meeting.  
Details of planning applications can be found on the Forest of Dean District Council website using the following link:  
<https://publicaccess.fdean.gov.uk/online-applications/>

### Previously considered

Planning Ref	Property	Planning Details	P C Comment
P1818/21/FUL	Hartpury College	Proposed development of 9 accelerator units and workspace for use as part of an Agri-Tech facility and for innovative development, including associated landscaping and demolition of existing buildings.	The Parish Council considered this application and have no comments to make.
P1849/21/FUL	Primrose Cottage	Variation of condition 02(approved plans) of planning permission P0482/21/FUL to allow for amendments to the roof line and fenestration.	The Parish Council considered this application and have no comments to make.
P0513/21/FUL	Land at May View	Conversion of existing detached garage outbuilding to a separate one bedroomed dwelling house together with the erection of a single storey rear extension. Change of use of agricultural land to form part of the rear garden.	The Parish Council have considered the additional information and would like to refer back to their previous comments below, which are still the views of the Parish Council.
P1840/21/FUL	The Orchards, Gloucester Road	Proposed dormer modification and bay windows to front	The Parish Council considered this application and have no comments to make.
P1786/21/PIP	Land at Danford Lane	Permission in principle for the erection of up to 9 dwellings and associated access.	This application has been withdrawn, and no further action will be taken on it.
P1555/21/PIP	Land to the North of Woodbine Cottage	Permission in principle for residential development of 1 dwelling house	This planning application has been refused

## 8. Police Matters

To note that a meeting has been arranged with several Parish Councils and Police and Crime Commissioner Chris Nelson on Tuesday 18<sup>th</sup> January 2022 from 4pm to 7pm at Hartpury Village Hall.

To receive and discuss any outstanding or new police matters

## 9. Highways

### 9.1 Most recent updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised with Highways.

### 9.2 Flooding Issues

To note that the next meeting with ST is set for Tuesday 1<sup>st</sup> February at Hartpury Village Hall from 4pm to 7pm for those that wish to come along.

### 9.3 Speed Indicator Device with ANPR

To receive an update from the Clerk on the position of Highways and the Police regarding the above type of devices.

### 9.4 Footpaths

To receive any feedback from the working party and to discuss and agree any actions to be taken.

**10. Reserves Policy**

To discuss the recently circulated Reserves Policy, make any changes and to adopt the Policy.

**11. Community emergency plan**

To review the details in the Community Emergency Plan as previously circulated.

**12. Assets**

To receive an update on the Parish Councils assets following the physical inspection that has taken place.

**13. Hartpury United Charities**

To discuss the information received from Jim Chapman regarding the trustees for the Hartpury United Charities and to consider the nominations to be made and agreed.

**14. Schemes of Delegation**

To review the schemes of delegation for planning, finance and emergencies in case these are needed going forward.

**15. Meeting Dates 2022-23**

To agree the meeting dates for 2022-23 to include the Annual Parish Meeting.

**15. Other Items for Information Only/Future Agenda Items**

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

**16. Dates of Meetings - 2021-2022**

Monday 7<sup>th</sup> March 2022