

# HARTPURY PARISH COUNCIL

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14<sup>th</sup> May 2019

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for the 20<sup>th</sup> May 2019 at Hartpury Village Hall following the Annual Meeting of Hartpury Parish Council for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.

Yours faithfully



Clerk & RFO to the Parish Council

**1. Apologies for absence**

To receive, note and accept apologies for absence

**2. Declarations of Interest**

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

**3. Minutes of previous meeting(s)**

To agree and accept the minutes of the Ordinary Meeting held on the 4<sup>th</sup> March 2019, the extra-ordinary meeting held on the 12<sup>th</sup> March 2019 and the Annual Parish Meeting held on the 29<sup>th</sup> April 2019

**4. Matters arising from previous minutes**

To receive any matters arising

**5. Public consultation**

To provide members of the public with the opportunity to make statements and ask questions

**6. Reports**

6.1 To receive a report from District Councillor Philip Burford

6.2 To receive a report from District Councillor Brian Lewis

6.2 To receive a report from County Councillor Brian Robinson

**7. Highways**

To discuss any existing and new Highways matters

**8. Police**

To discuss any new or outstanding Police matters

**9. Finance**

**9.1 Accounts for payments**

To approve the payments for the month presented at the meeting

**9.2 Financial statement and cash re-conciliation**

To approve a financial statement and cash re-conciliation for the month

**9.3 Annual Return for 2018/19**

To approve the Annual Governance Statement and Bank Reconciliation for year ending 31<sup>st</sup> March 2019

**9.4 Accounting Statements**

To approve the Accounting Statements for year ending 31<sup>st</sup> March 2019

**9.5 Internal Audit 2018/19**

To note the report of the internal auditor and agree to take any recommendations outlined.

**9.6 Clerks Salary**

To discuss and agree the NALC guidance increase for spine point 22 (frozen)

**9.7 Printer**

To discuss and agree the purchase of a printer for the Parish Council Clerk

**9.8 Fencing**

To receive and agree the quotes for the previously discussed fencing at the end of Ashleworth Lane and the top of Corsend Road.

**9.9 Speed Indicator Signs**

To discuss the signs that are now in place and to seek approval for the purchase of additional extras for the devices including a laptop for the downloads.

**10. Planning**

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

|                |   |  |
|----------------|---|--|
| P0551/19/FUL   | Hartpury College and University, Equine Facility, Hartpury      | Construction of a 60x30 riding arena, riding pen, stable block and classroom facilities with associated parking, landscaping and works       |
| P0284/19/FUL   | Land adjacent to Hartpury Village Hall, Over Old Road, Hartpury | Erection of 11 dwellings with associated garages, landscaping, parking and works. Construction of new vehicular access (revised description) |
| P0706/19/P03PA | Barn Studio, Chapel Far, Over Old Road                          | Prior approval for conversion of B1 office to C3 residential   |

10.1 To discuss an email received concerning Planning permissions and change of use

**11. Mitcheldean Neighbourhood Plan**

To consider the above plan for future reference

**12. Other Items for Information Only/Future Agenda Items**

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

**13. Dates of Forthcoming Meetings**

To note the following meeting dates

|   |                           |                                |                               |                              |                            |
|---|---------------------------|--------------------------------|-------------------------------|------------------------------|----------------------------|
| 20 <sup>th</sup> May 2019 to include the Annual Meeting of the Parish Council | 1 <sup>st</sup> July 2019 | 2 <sup>nd</sup> September 2019 | 4 <sup>th</sup> November 2019 | 6 <sup>th</sup> January 2020 | 2 <sup>nd</sup> March 2020 |
|---|---------------------------|--------------------------------|-------------------------------|------------------------------|----------------------------|