

**Hartpury Parish Council Receipts 2023-24**

			<b>Gross to Date</b>							
			<b>£10,949.92</b>	<b>£0.00</b>	<b>£316.58</b>	<b>£0.00</b>	<b>£10,315.00</b>	<b>£0.00</b>	<b>£318.34</b>	<b>£10,949.92</b>
Date	Source	Details	Total (£)	Miscellaneous	Bank interest	Grants & donations	Precept	GCC Grounds Maintenance	VAT Reclaim	Total
11.4.23	Lloyds	Interest	18.35		18.35					18.35
21.4.23	FoDDC	1st Half Precept	5157.5				5157.5			5157.5
5.5.23	HMRC	VAT Reclaim 22-23	318.34						318.34	318.34
9.5.23	Lloyds	Interest	18.51		18.51					18.51
9.6.23	Lloyds	Interest	20.03		20.03					20.03
10.7.23	Lloyds	Interest	19.85		19.85					19.85
9.8.23	Lloyds	Interest	21.62		21.62					21.62
11.9.23	Lloyds	Interest	27.33		27.33					27.33
22.9.23	FoDDC	2nd Half Precept	5157.5				5157.5			5157.5
9.10.23	Lloyds	Interest	28.9		28.9					28.9
9.11.23	Lloyds	Interest	32.54		32.54					32.54
11.12.23	Lloyds	Interest	33.62		33.62					33.62
9.1.24	Lloyds	Interest	30.51		30.51					30.51
9.2.24	Lloyds	Interest	32.64		32.64					32.64
11.3.24	Lloyds	Interest	32.68		32.68					32.68

Hartpurp Parish Council Payments 2023-24					£12,063.34		£363.82	12063.34
Date	Payee	Details	Power	VAT Number	Gross (£) to date	Invoice No	VAT	Total
18.5.23	Clerk	Salary April & May 2023	GPC		£471.79			471.79
18.5.23	V Roberts	AOS Online Noticeboard & Magnets	GPC	985859438	£213.07	INV 00104549	35.51	213.07
18.5.23	V Roberts	RED17 Frames for Maps	GPC	901931252	£152.76		25.46	152.76
18.5.23	HMRC	PAYE/NI April & May 2023	GPC		£104.80			104.80
18.5.23	Mr A McGhee	Litter Pick Poster Printing	GPC		£37.60			37.60
18.5.23	GAPTC	Annual Membership 2023-24	GPC		£214.63			214.63
18.5.23	Hartpurp Village Hall	Meeting Room Hire - March & April	GPC		£77.25	HVH-2022-259, HVH-2023-18 & 19		77.25
18.5.23	R Gregory	Maps as previously agreed	GPC		£35.74			35.74
3.7.23	Clerk	Salary June & July 2023	GPC		£471.59			471.59
3.7.23	HMRC	PAYE/NI June & July 2023	GPC		£105.00			105.00
3.7.23	Hartpurp Village Hall	Meeting Room Hire - May & June & 50% Contribution to Coronation Hog Roast	GPC		£404.75	HVH-2023-53 & HVH2023-33		404.75
3.7.23	R Pett	Noticeboard Wall Mounted Information Holder	GPC		£11.95			11.95
30.7.23	FoDDC	Election Expenses - non contented	GPC		£211.80	20587580		211.80
30.7.23	V Roberts	Cartridge Save - Printer Ink	GPC	85126249	£78.40		13.07	78.40
4.9.23	Clerk	Salary August & September	GPC		£471.79			471.79
4.9.23	HMRC	PAYE & NI	GPC		£104.80			104.80
4.9.23	Hartpurp Village Hall	Meeting Room Hire	GPC		£9.75			9.75
18.9.23	Zurich Insurance	Annual Cover 1st Yr of 3Yr LTA	GPC		£859.07			859.07
19.9.23	SWARCO	SID Maintenance Cover (total payment for 3Yr LTA)	GPC	568335022	£1,382.71		230.45	1382.71
10.10.23	M Clarke	Noticeboard Perspex	GPC		£114.00		19	114.00
10.10.23	Harry Cook	Village/Bus Shelter Works	GPC		£250.00			250.00
10.10.23	M Clarke	Small Noticeboard for Bus Shelter	GPC		£17.99			17.99
6.11.23	Clerk	Salary October & November	GPC		£471.59			471.59
6.11.23	HMRC	PAYE & NI	GPC		£105.00			105.00
6.11.23	Hartpurp Village Hall	Meeting Room Hire	GPC		£22.75			22.75
6.11.23	Wingnut Websites	Website Hosting - Annual Cost	GPC		£140.00			140.00
6.11.23	RK Building & Roofing	Repairs to bus shelter - Hiams lane	GPC		£1,990.00			1990.00
6.11.23	RBL Poppy Appeal	Poppy Wreath	GPC		£50.00			50.00
4.1.24	Clerk	Salary December & January	GPC		£627.79			627.79
4.1.24	HMRC	PAYE & NI	GPC		£143.80			143.80
4.1.24	GAPTC	Internal Audit 22-23	GPC		£186.30	56		186.30
4.1.24	Hartpurp Village Hall	Meeting Room Hire	GPC		£54.75			54.75
4.1.24	Clerk	Office 365	GPC	639237322	£79.99		13.33	79.99
4.1.24	M Clarke	Brackets for speed sensor	GPC		£27.29			27.29
4.1.24	WI	Donation re Poppy Display	GPC		£50.00			50.00
25.2.24	C Davies	Speed Gun, batteries & hi-viz	GPC		£202.99			202.99
25.2.24	ICO	Annual Fee	GPC		£40.00			40.00
4.3.24	Community Heartbeat Trust	Defibrillator - Annual Support	GPC		£162.00		27	162.00
4.3.24	Hartpurp Village Hall	Meeting Room Hire	GPC		£10.13			10.13
4.3.24	Clerk	Salary February & March	GPC		£502.79			502.79
4.3.24	HMRC	PAYE/NI February & March	GPC		£112.80			112.80
18.3.24	M Clarke	Bench and Fixings	GPC		£282.13			282.13
18.3.24	Hartpurp Village Hall	Donation re Funding Application - Climbing Wall Repairs in Play Area	GPC		£1,000.00			1000.00

<b>Hartpury Parish Council 2023-24 Monthly Bank Reconciliation</b>				
<b>Mar-24</b>				
Current Account (as per current statement)			8784.42	
Savings Account (as per current statement)			22130.61	
Savings Account (Defib etc)			7.75	
<b>Total as per bank statements</b>			<b>30922.78</b>	
<u>Less uncleared cheques</u>				
Hartpury Village Hall	686	£1,000.00		
<b>Total</b>		<b>£1,000.00</b>		
<u>Less unrepresented receipts</u>				
<b>Total</b>		<b>0.00</b>		
<b>Balance</b>			<b>29922.78</b>	
<b>Opening balance 1.4.23</b>			31036.20	
Add receipts for the financial year to date			10949.92	
Less payments for the year to date			12063.34	
<b>Balance 31.3.24</b>			<b>29922.78</b>	

<b>Hartpury Parish Council Budget to date 2023-24</b>						
<b>Expenditure Exc VAT</b>	<b>Budgeted 2023-24</b>	<b>Actual 2023-24</b>	<b>Remaining 2023-24</b>	<b>Proposed Budget 2024-25</b>	<b>Notes 23-24 Budget</b>	<b>Notes 24-25 Budget</b>
Office Consumables and Postage	150	65.33	0	<b>150</b>	84.67 transferred to gen reserve	
Office Equipment *	300	0	0	<b>300</b>	300 transferred to reserve	
Parish Maintenance & Repairs including Footpaths*	650	1990	0	<b>650</b>	1340 agreed overspend	Use to build up a reserve for on going maintenance of assets
Subscriptions to GAPTC/ICO	300	254.63	0	<b>300</b>	85.37 transferred to gen reserve	
Grass Cutting	350	0	0	<b>1000</b>	350 transferred to gen budget	Unspent from 24-25 onwards to be used to build up a reserve
Clerk's Salary including HMRC PAYE	3150	3381.54	0	<b>3733</b>	23-24 overspend of £231.54 following pay award, if agreed	Allows for NJCC Pay Increase provided same % increase for 24-25 & includes agreed increment rise
Clerk's Working from home allowance	312	312	0	<b>312</b>		
Training	250	0	0	<b>250</b>	250 Transferred to Training Reserve	
Insurance	1100	859.07	0	<b>900</b>	240.93 transferred to gen reserve	
Domain Renewal / Website Costs	130	206.66	0	<b>150</b>		
Hire of Rooms	350	279.38	0	<b>300</b>	80.75 transferred to gen reserve	
Parry Seat Fund Ashleworth Lane *	10	140	0	<b>10</b>	10 transferred to reserve	
Internal Audit	175	186.3	0	<b>185</b>		£190 24-25
External Audit	0	0	0	<b>0</b>		
Election Costs	250	211.8	0	<b>0</b>	38.20 tranferred to gen reserve	
Neighbourhood Watch Signs *	20	0	0	<b>20</b>	20 transferred to reserve	
Speed Indicator Devices (Maintenance) *	100	27.29	0	<b>100</b>	100 transferred to reserve	
Speed Indicator Devices (3 Yrly Warranty)	300	1152.26	0	<b>600</b>	Agreed overspend as now 3Yr LTA	Reserve for 3 Yr Plan 24-25 & 25-26
Defibrillator Annual Cover (4 year plan)	135	135	0	<b>140</b>		

Bench Repairs/Replacements/Additions *	100	142.13	0	100		Use to build up a reserve for on going maintenance of assets
S137 Donations	100	1437.6	0	500	Agreed overspend - Coronation Hog Roast. V Hall donation - Climbing wall	
Chairmans Allowance	250	0	0	250	250 transferred to gen reserve	
Contingency	250	0	0	250	250 transferred to gen reserve	
Reserves Spend	0	918.53	0	0	Agreed gen reserves spend 23/24	
VAT 2023-24	0	363.82	0	0		
<b>Total Payments</b>	<b>8732</b>	<b>12063.34</b>	<b>0</b>	<b>10200</b>		
<b>Income</b>	<b>Budgeted 2023-24</b>	<b>Actual 2023-24</b>	<b>Remaining 2023-24</b>			
Miscellaneous	0	0	0	0		
Interest	0	316.58	0	0		
Grants & Donations	0	0	0	0		
Precept	10315	10315	0	10315		
GCC Grounds Maintenance	0	0	0	0		
VAT Reclaim 2023-24	0	0	363.82	0		
VAT Reclaim 2022-23	318.34	318.34	0	0		
<b>Total Receipts</b>	<b>10633.34</b>	<b>10949.92</b>	<b>363.82</b>	<b>10315</b>		
<b>Opening Balance 1.4.22</b>	<b>31036.2</b>			115	Surplus inc/exp	
Income to Date	10949.92					
Remaining Income	363.82					
Expenditure to Date	12063.34					
Remaining Expenditure	0					
<b>Balance after inc/exp</b>	<b>30286.6</b>					
<b>Less Reserved Items:</b>						
Parry seat fund	0			£140 used for replacement bench		
Neighbourhood watch signs	140					
Ashleworth Lane/Corsend Road Fencing	4000					
Footpath stiles/kissing gates	6650					
Provision for Contested Election	2000					
Additional SID(s) to be purchased with ANPR	10000					
Bus Shelter Works (following asset inspections)	0			Works completed		
Office Equipment	600					
Bench Repairs/Replacements/Additions	0					
Grass Cutting	350					
Speed Indicator Devices (Maintenance)	100					
Speed Indicator Devices (3 Yrly Warranty)	0			Starting 24/25		
Training	250					
Parish Maintenance & Repairs including Footpaths	0			Starting 24/25		
<b>Total Reserves</b>	<b>24090</b>					
<b>Balance Less Reserves</b>	<b>6196.6</b>					

<b>Hartpury Parish Council Budget 2023-24</b>	
<b>Payments</b>	<b>Budgeted 2023-24</b>
Office Consumables and Postage	150
Office Equipment *	300
Parish Maintenance & Repairs including Footpaths*	650
Subscriptions to GAPTC/ICO	300
Grass Cutting	350
Clerk's Salary including HMRC PAYE	3150
Clerk's Working from home allowance	312
Training	250
Insurance	1100
Domain Renewal / Website Costs	130
Hire of Rooms	350
Parry Seat Fund Ashleworth Lane *	10
Internal Audit	175
External Audit	0
Election Costs	250
Neighbourhood Watch Signs *	20
Speed Indicator Devices (Maintenance)	100
Speed Indicator Devices (Annual Warranty)	300
Defibrillator Annual Cover (4 year plan)	135
Bench Repairs/Replacements/Additions *	100
S137 Donations	100
Chairmans Allowance	250
Contingency	250
Reserves Spend	0
<b>Total Payments</b>	<b>8732</b>
<b>Receipts</b>	<b>Budgeted 2023-24</b>
Miscellaneous	0
Interest	0
Grants & Donations	0
Precept	10315
GCC Grounds Maintenance	0
<b>Total Receipts</b>	<b>10315</b>

**Hartpury Parish Council  
End of Year Bank Reconciliation  
for the Year Ending 31st March 2024**

<b>Bank Reconciliation 2023-24</b>	
Current Account	£8,784.42
Saving Account 1	£22,130.61
Saving Account 2	£7.75
Balance	£30,922.78
Less unpresented cheques	£1,000.00
Add uncleared deposits	£0.00
<b>Balance 31.3.24</b>	<b>£29,922.78</b>
Opening Balance 1.4.23	£31,036.20
Add Receipts	£10,949.92
Less Payments	£12,063.34
<b>Balance 31.3.24</b>	<b>£29,922.78</b>